



CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

April 13, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Administrator Wesley Young, City Attorney Holly Dodge, City Clerk Courtney Myers, Chief Financial Officer Genia Mount, Planning and Zoning Director Mike Ruesch, Project Manager Steve Bodenhamer, and Officer JD Landon, IT Jeremy Evans

Citizens Present: Larry Whitman

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Smith called the meeting to order at 6:00 pm and asked the City Clerk to conduct the Roll call.

1. ROLL CALL

City clerk Courtney Myers conducted the roll call. Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster, Rachel Mathison and Carol Wilson.

Absent:

Courtney Myers confirmed that a quorum was present.

2. AGENDA AMENDMENTS/APPROVAL OF AGENDA

City Administrator advised an amendment to the agenda, the Ordinance's for Trash/Waste and Recycling services have been postponed until the next meeting.

Mayor Smith asked for a motion to approve the agenda, Motion was made by Alder Biellier and seconded by Alder Hill, Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison, and Wilson.

3. CONSENT AGENDA:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

A. BOARD OF ALDERS REGULAR MEETING MINUTES 3/23/2026

B. BOARD ATTENDANCE REPORT

C. PREVIOUS MONTH, CURRENT MONTH OUTSTANDING INVOICES, CHECKS AND PAID DRAFT INVOICES

Mayor Smith asked for a motion to approve the consent agenda, Motion was made by Alder Hill and seconded by Alder Biellier, Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

3. CITIZEN INPUT

None

5. PROJECT MANAGER REPORT

A. SANITARY SEWER UPDATE (7 MIN)

Project Manager Steve Bodenhamer updated on the Meadows and 94-lift station progress.

6. PUBLIC HEARING

A. ACTIVE TRANSPORTATION PLAN PUBLIC HEARING

Planning and Zoning director Mike Ruesch the active transportation plan is focused on safety and the next fifteen to twenty years with short to long term opportunities.

7. RESOLUTIONS

8. ORDINANCES

A. AN ORDINANCE ADDING SECTION 400.405 – AGRICULTURAL RESIDENT (AR) DISTRICT TO THE MUNICIPAL CODE OF THE CITY OF WILLARD MISSOURI. (FIRST AND SECOND READ) (5 MIN)

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve a First Read was made by Alder Biellier and seconded by Alder Keene. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Motion to continue to a Second Read was made by Alder Keene and seconded by Alder Biellier. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Smith asked the clerk to read the ordinance for a second time. Motion to approve the Second Read was made by Alder Keene and seconded by Alder Hill. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

B. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ACCEPTING A BID FROM B&H FOR TRASH WASTE COLLECTION SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS. (FIRST AND SECOND READ) (5 MIN)

Ordinance postponed until the next Board of Alders Meeting 4-27-26.

C. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, ACCEPTING A BID FROM GFL ENVIRONMENTAL, INC. FOR RECYCLING COLLECTION SERVICES AND AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS. (FIRST AND SECOND READ) (5 MIN)

Ordinance postponed until the next Board of Alders Meeting 4-27-26. Riley from GFL presented the proposed recycling contract.

D. AN ORDINANCE APPROVING THE ACTIVE TRANSPORTATION PLAN AND ADDING IT TO THE WILLARD COMPREHENSIVE PLAN OF THE CITY OF WILLARD MISSOURI. (SECOND READ) (3 MIN)

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve a First Read was made by Alder Lancaster and seconded by Alder Biellier. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Motion to continue to a Second Read was made by Alder Hill and seconded by Alder Keene. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Smith asked the clerk to read the ordinance for a second time. Motion to approve the Second Read was made by Alder Biellier and seconded by Alder Hill. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

E. AN ORDINANCE AMENDING SECTION 705.100, APPLICATION FOR WATER SERVICES – DEPOSIT – AUTHORITY OF CITY TREASURER, OF THE MUNICIPAL CODE OF THE CITY OF WILLARD, MISSOURI, RELATING TO WATER SERVICE APPLICATIONS AND CUSTOMER DEPOSITS. (FIRST AND SECOND READ) (5 MINS)

Following discussion of the two Ordinance options, the Board voted to adopt Option 1, which is the version that did not allow a deposit waiver using a letter of credit.

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve a First Read was made by Alder Hill and seconded by Alder Biellier. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Motion to continue to a Second Read was made by Alder Biellier and seconded by Alder Keene. Motion carried with a 6-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Smith asked the clerk to read the ordinance for a second time. Motion to approve the Second Read was made by Alder Keene and seconded by Alder Hill. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

9. CITY ADMINISTRATOR REMARKS

City Administrator Wes Young remarked on the web page added features including traceable code violation status, Willard Parks and Rec will show up-to-date expenses and revenues per each parks program, COP investment selection, Willard's City rating A+, new HR Coordinator and Parks Director officially hired. The BOA meeting Memorial Day May 25th will be moved to May 26th @ 6:00 to give staff the holiday off.

10. DISCUSSION

A. DISCUSSION IT SOFTWARE, SERVICES.

The City's IT consultant Jeremy Evans spoke about the email issue and the multi authenticator used to provide safety to the Cities emails. He advised he'll be assisting the BOA members to get this set up.

11. NEW BUSINESS

Planning and Zoning director Mike Ruesch, we need a couple of new members on the planning and zoning board, if you know any Citizens wanting to be involved, he'd love to hear from them.

12. UNFINISHED BUSINESS

None

13. RECESS OPEN SESSION

Alder Biellier motioned to recess Open Session and enter Closed Session. Motion was seconded by Alder Hill. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene Lancaster, Mathison and Wilson. Open session recessed at 7:26 p.m.

14. OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 (1) LEGAL (2) REAL ESTATE (12) SEALED BIDS 7:28 p.m.

15. CALL THE MEETING TO ORDER

16. ROLL CALL

17. CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION

18. ADJOURN MEETING

Motion was made to adjourn the meeting by Alder Keene and seconded by Alder Hill. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson. Meeting adjourned at 8:02 p.m.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Courtney Myers, City Clerk