



CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

September 14, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Attorney Holly Dodge, City Administrator Matthew Henry, City Clerk Courtney Myers, Clerk Sara Hurt, Planning and Zoning Assistant Tammy Swisher, Project Manager Steve Bodenhamer, Police Officer JD Landon, Trevor Hoffman and Kevin Public Works.

Citizens Present: Terry Katheart, KY3 Reporter Travia Forte.

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Smith called the meeting to order at 6:00 pm and asked the City Clerk to conduct roll call.

1. ROLL CALL

City Clerk Courtney Myers conducted the roll call.

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster, and Carol Wilson.

Absent: Rachel Mathison

Courtney Myers confirmed that a quorum was present.

2. AGENDA AMENDMENTS/APPROVAL OF AGENDA

The agenda was amended by Board approval to remove the Closed Session pursuant to RSMo § 610.021 (1) Legal, (13) Personnel

Mayor Smith asked for a motion to approve the agenda, Motion was made by Alder Biellier and seconded by Alder Hill, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson.

3. CONSENT AGENDA:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

A. BOARD OF ALDERS REGULAR MEETING 08/24/2026 MINUTES

B. BOARD OF ALDERS SPECIAL MEETING 08/27/2026 MINUTES

C. PREVIOUS AND CURRENT MONTHS OUTSTANDING INVOICES, CHECKS AND DRAFT PAID INVOICES

D. BOARD OF ALDERS ATTENDANCE REPORT

Mayor Smith asked for a motion to approve the consent agenda, Motion was made by Alder Keene and seconded by Alder Lancaster, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson.

3. CITIZEN INPUT

Terry Ketheart thanked the board and city employees for all they do behind the scenes.

5. OATH OF OFFICE

A. OATH OF OFFICE FOR CITY ADMINISTRATOR - MATTHEW HENRY

City Clerk Courtney Myers administered the Oath of Office to Matthew Henry for the position of City administrator.

6. PROJECT MANAGER REPORT

A. SANITARY SEWER UPDATE - STEVE BODENHAMER (7 MINS)

Project Manager Steve Bodenhamer updated on the Meadows and 94-lift station progress.

7. DISCUSSION

A. DISCONTINUE OPERATION OF THE CITY RECYCLING CENTER DUE TO ANNUAL OPERATING COST AND FACILITY MISUSE

Mayor Smith requested Board directions regarding the City's recycling service. Following discussion, the Board directed staff to continue the program as budgeted, return to one recycling bin and one pickup per week, and revisit the program during the annual budget process to evaluate facility maintenance and operation cost.

8. ORDINANCES

A. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ASTERRA, LLC FOR SATELLITE BASED LEAK DETECTION

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve the First Read was made by Alder Biellier and seconded by Alder Hill. Motion carried with a 5-0 vote.

Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Voting Nay: None

Motion was made by Alder Hill and seconded by Alder Biellier to approve the second reading of the ordinance. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Voting Nay: None

Mayor Smith asked the Clerk to read the ordinance for a second time. Motion to approve the ordinance was made by Alder Keene and seconded by Alder Biellier. Motion carried and the ordinance was approved with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Voting Nay: None

9. CITY ADMINISTRATOR REMARKS

City Administrator Matthew Henry

10. NEW BUSINESS

None

11. UNFINISHED BUSINESS

None

17. ADJOURN MEETING

Motion was made to adjourn the meeting by Alder Biellier and seconded by Alder Keene. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Voting Nay: None

Meeting was adjourned at 6:32 p.m.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Courtney Myers, City Clerk