

**City of Willard, Missouri  
Park Board Meeting  
September 25, 2025**

The Willard Park Board met on Thursday, September 25, 2025, at the Willard City Hall in Willard, MO.

**Board Members Present:**

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Vanessa Keene.

**Board Members Absent:** Eric Wilkins, Brooke Jarvis, Rachael Mathison.

**Staff Present:** Parks Director Jason Knight.

**Visitors Present:** none.

President Simpson called the meeting to order at 6:01 p.m.

**1. Roll Call:**

Valorie Simpson – present, Fred Burk – present, Craig Baird – present, Vanessa Keene – present.

A quorum was established.

**2. Approval of the Agenda:**

**Motion:** Craig moved to approve the agenda. Fred seconded. The motion passed with 4 votes in favor and 0 votes against.

**3. Approval of the Minutes from the Meeting on August 28, 2025:**

**Motion:** Fred moved to approve the minutes. Vanessa seconded. The motion passed with 4 votes in favor and 0 votes against.

**4. Citizen's Input:**

None.

**5. Financial Statements:**

The Board reviewed the financial statements in the packet.

**Motion:** Craig moved to approve the financial statements. Valorie seconded. The motion passed with 4 votes in favor and 0 votes against.

**6. Director's Report:**

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

- It was a successful year for the Aquatic Center (record income) and the Summer Camp program.
- Parks is receiving some negative feedback from the public due to the appearance of facilities and mowed areas. This is mainly due to cost-saving measures resulting in reduced maintenance and mowing. Jason noted that the concerns have been passed on to the Board of Alders.

**7. New Business:**

None.

**8. Unfinished Business:**

A. Playground Equipment Sale. Per discussion at last month's meeting, Jason informed the Board that the excess playground equipment at the Frisco Highline Sports Complex (soccer fields) has been sold, for \$400.

B. Stargazing Event and Sunflowers. Craig noted to the Board that the Stargazing Event at Miller Farm Park was successful and was well attended - hopefully it will be repeated in the future. This led to a brief discussion about the sunflower field - Jason noted that unfortunately the sunflowers did not produce well enough to hold the planned events.

C. Christmas Committee. Vanessa informed the Board that the committee has held several productive meetings with Parks staff regarding the Christmas on the Frisco event. They are also thinking ahead to possible plans and events for Christmas 2026.

**9. Adjourn Meeting:**

**Motion:** Fred moved to adjourn the meeting. Craig seconded. The motion passed with 4 votes in favor and 0 votes against. The meeting adjourned at 7:09 p.m.

Submitted by Craig Baird, Secretary

---

Valorie Simpson, President

---

Craig Baird, Secretary

---

Rebecca Hansen, City Clerk