



## **CITY OF WILLARD**

### **BOARD OF ALDERMAN REGULAR MEETING**

**June 09, 2025 at 6:00 PM**

**Willard City Hall, 224 W. Jackson St., Willard, MO**

### **MINUTES**

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**Staff Present:** City Administrator Wesley Young, City Attorney Holly Dodge, City Clerk Rebecca Hansen, CFO Carolyn Halverson, Planning and Zoning Director Mike Ruesch, Project Manager Steve Bodenhamer, Police Officer JD Landon

**Citizens Present:** Jeremy Bumgarner, Austin Bryant, Sean McKiernan, Kem Reed, Roddy Rogers, Larry Whitman

### **PLEDGE OF ALLEGIANCE**

Mayor Smith led the Pledge of Allegiance.

### **CALL THE MEETING TO ORDER**

Mayor Smith called the meeting to order at 6:17 pm and asked the City Clerk to conduct the roll call.

### **ROLL CALL**

Rebecca Hansen conducted the roll call

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, Joyce Lancaster, Rachel Mathison,

Absent: David Keene, Carol Wilson

Rebecca Hansen confirmed that a quorum was present.

### **AGENDA AMENDMENTS/APPROVAL OF AGENDA**

City Administrator Wes Young mentioned that Ordinance 17 will be a First Read, though it is marked Second Read. Ordinance 18 will be a Second Read, even though it is marked First Read. Ordinance 17 was relabeled to reflect a First Read.

Mayor Smith asked for a motion to approve the agenda, with amendments. Motion was made by Alder Lancaster and seconded by Alder Hill to approve the agenda, with amendments. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison.

### **CONSENT AGENDA:**

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

1. **Meeting Minutes from May 27, 2025**
2. **May/June 2025 Current Outstanding Invoices, Checks, and Draft Paid Invoices**
3. **Department Head Report City Clerk May 2025**
4. **Department Head Report Court May 2025**
5. **Department Head Report Human Resources May 2025**
6. **Department Head Report Parks Department May 2025**
7. **Department Head Report Planning and Zoning May 2025**
8. **Department Head Report Willard Police Department May 2025**
9. **Department Head Report Willard Public Works May 2025**
10. **Board Attendance Report**

Mayor Smith asked for a motion to approve the consent agenda. Motion was made by Alder Hill and seconded by Alder Mathison. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison.

#### **CURRENT OUTSTANDING INVOICES, DRAFT AND CHECK PAID INVOICES**

None to report.

#### **CITIZEN INPUT**

None to report.

#### **PRESENTATION BY RODDY ROGERS, SWMO WATER**

##### **11. SWMO Water**

Roddy Rogers, Executive Director, introduced SWMO Water: its history, mission, and philosophy. He explained the importance of having a water plan. California and Missouri are the top two states that are using ground water faster than they replenish. Currently we rely on ground water, but an alternate plan is needed. Studies have been happening over decades; one finding is that people are willing to pay for water security. Stockton Lake will supply the water. There is a plan for infrastructure, which is a separate agreement. That infrastructure is in very early planning stages. There are two options for paying for the water, which will be discussed in detail, in the future.

#### **PUBLIC HEARING TO REPLAT HOFFMAN HILLS PHASE 1, LOTS 1 THROUGH 40**

##### **12. Hoffman Hills Phase 1 Re-Plat**

Olsen Engineering had an engineer in attendance: Sean McKiernan explained the changes to Phase 1 plat. The smaller patio lots were not selling. The developer wants to match the surrounding development. P&Z has approved the replat; no concerns were noted.

#### **PROJECT MANAGER REPORT**

##### **13. Sanitary Sewer Status Update**

Project Manager Steve Bodenhamer updated the Board on the 94 Lift Station Forced Lift Main: He finally received word that grant funds will be dispersed. The next step is to advertise for bids, which is the next agenda item.

## **APPROVALS**

### **14. Approval of Advertising for Bids for the 94 Lift Station Improvements and Forced Main**

The Board approved advertising for bids for the 94 Lift Station Improvements and Forced Main.

Motion to approve was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison.

## **ORDINANCES**

### **15. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CJW FOR SERVICES AND ENGINEERING ON FARM ROAD 103 (SECOND READ)**

Planning Director Mike Ruesch made himself available for any questions. The Board felt that no further discussion was needed.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison.

### **16. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CJW FOR SERVICES AND ENGINEERING ON JACKSON STREET FROM PERRYMAN TO JEFFERSON (SECOND READ)**

The Board felt that no further discussion was needed.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison

### **17. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, RECOGNIZING AN AGREEMENT BETWEEN THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION AND THE CITY OF WILLARD, GRANTING THE CITY OF WILLARD TRANSPORTATION PROJECT FUNDS FOR A PEDESTRIAN UNDERPASS AT U.S. 160 AND ROUTE AB (SECOND READ)**

City Attorney Holly Dodge suggested that First and Second Readings of this ordinance occur simultaneously. The Board confirmed that this agreement is going to bring money to the City.

Mayor Smith had the ordinance read two times and asked for a motion. Motion was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison

### **18. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CRAWFORD, MURPHY, & TILLY, INC. FOR THE PLANNING AND DESIGN OF A U.S. HIGHWAY 160 PEDESTRIAN UNDERPASS (FIRST READ)**

(This agenda item was incorrectly labeled as First Read, but is a Second Read item and will be voted upon) The Board felt that no further discussion was needed, as this is the engineering that will made possible by the grant.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Lancaster and seconded by Alder Biellier. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, and Mathison

**19. AN ORDINANCE RE-ESTABLISHING THE ORGANIZATION AND OPERATION OF AN ECONOMIC DEVELOPMENT TASK FORCE FOR THE CITY OF WILLARD; AUTHORIZING THE MAYOR TO PROCEED WITH THE APPOINTMENT OF A NINE-MEMBER ADVISORY BOARD, WITH THE APPROVAL OF THE BOARD OF ALDERMEN, TO SERVE AS THE ECONOMIC DEVELOPMENT TASK FORCE. (FIRST READ)**

City Administrator Wes Young reminded the Board that this will reinstate the Economic Development Task Force, following the pattern of other boards. One alder will serve on it. Alder Biellier has expressed interest in sitting on this board and representing the Board of Alders.

**20. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI, AUTHORIZING THE APPOINTMENT OF ONE DIRECTOR AND ONE ALTERNATE TO THE SOUTHWEST MISSOURI JOINT MUNICIPAL WATER UTILITY COMMISSION (FIRST READ)**

City Administrator Wes Young reviewed some of the information Mr. Rogers went over in his earlier presentation. Wes added that initial fees are for water storage rights only and can be sold to other communities, who have already expressed interest. DNR might help communities who utilize Option A, which requires communities to commit promptly. Troy will be director and Wes will be alternate. Payments options will be considered in the future. Mr. Rogers did add that a community can be on the Board without purchasing water rights. The Board of Alders suggested that SWMO information be presented to the Water Board, and that their input be considered. Wes Young will add this to their next agenda for discussion.

**21. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, ACCEPTING THE BID OF COMMERCE BANK FOR THE DEPOSIT OF CITY PUBLIC FUNDS AND AUTHORIZING THE MAYOR TO EXECUTE RELATED AGREEMENTS (FIRST READ)**

Representatives from Commerce Bank were in attendance and answered questions from the Board. Carolyn Halverson reminded the public and the Board that scoring is based on City priorities. She announced that Commerce Bank won the bid. We currently do business with Commerce. They offered .5% higher interest than the other bids. The Commerce representatives added that the short term treasury ladder can push that to 4% with very low risk. They also offered ideas to protect the residents' money more than it is presently protected. The Board said they appreciated that the Board took into account the work it takes to switch banks, as they were scoring. City Attorney Holly pointed out the City followed state statutes in this process.

**22. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, ADOPTING AN AMENDMENT TO THE 2025 BUDGET (FIRST READ)**

Carloyn Halverson presented the adjusted 2025 Budget. Included is a marginal increase in budgetary authority—around \$350,000. Some lines were increased, but some were decreased. Inflation has hit our budget. Several projects need money and several pieces of equipment needed repair or replacement. We split out some budget headings so we can track spending more accurately. Some ARPA funds were transferred because ARPA rules changed, requiring contracts and not just earmarks. We used existing contracts to utilize the funds, which worked, but required some budgetary changes.

**CITY ADMINISTRATOR REMARKS**

City Administrator Wes Young reported that the road survey approved by the Board began last week with a kickoff meeting. The company conducting the survey will inspect road conditions over the next month or so and generate a map with which to make a plan. Our road network is the most expensive infrastructure we have, so maintaining our roads is important. We will get results around October.

A re-worked ordinance to enable an alder to sit on the Parks Board will be forthcoming.

**NEW BUSINESS**

No new business

**UNFINISHED BUSINESS**

Planning Director Mike Ruesch mentioned that the Mixed-Use ordinance will come before the Alders shortly

**RECESS OPEN SESSION**

**OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 #(1) LEGAL, #(3) PERSONNEL, #(12) CONTRACT**

**CALL THE MEETING TO ORDER**

**ROLL CALL**

**CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION**

**ADJOURN MEETING**

Mayor Smith called for a motion to adjourn the meeting. The time was 8:41 pm.

Motion was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Rebecca Hansen, City Clerk