

**CITY OF WILLARD, MISSOURI
RESOLUTION NO: 25-34**

A RESOLUTION BY THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE PURCHASE OF METERS AND ELECTRONIC RADIO TRANSMITTERS (ERTs) FROM A SINGLE SOURCE VENDOR

WHEREAS, the City of Willard is responsible for maintaining and upgrading its water utility infrastructure to ensure accurate and reliable metering of customer usage; and

WHEREAS, the Department of Public Works has identified the need to purchase 666 water meters and 608 electronic radio transmitters (ERTs) to support ongoing business through new service, upgrades and replacements; and

WHEREAS, the ERTs must be procured from a sole authorized provider of this proprietary equipment, at a fixed cost of \$115.00 per unit, totaling \$69,920.00; and

WHEREAS, the compatible water meters, priced at \$75.00 per unit for a total of \$49,950.00, are also being procured from the same vendor to ensure system compatibility and operational continuity; and

WHEREAS, the City's purchasing policy allows for single-source procurement when supported by written justification, and the Department of Public Works has provided appropriate justification for this purchase based on vendor exclusivity, system compatibility, and operational efficiency; and

WHEREAS, there is a long lead time for receiving this equipment, and it is in the City's interest to avoid any disruption to utility operations by ensuring a sufficient quantity is maintained on hand for anticipated needs; and

WHEREAS, the City budgeted \$120,000.00 for meter purchases in the current fiscal year, of which only \$3,963.50 has been spent to date;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AS FOLLOWS:

Section 1. The Board of Alders hereby authorizes the purchase of 608 Itron ERTs at a cost of \$115.00 per unit, totaling \$69,920.00, and 666 compatible water meters at a cost of \$75.00 per unit, totaling \$49,950.00, for a combined total purchase amount of \$119,870.00.

Section 2. The Board of Alders acknowledges and approves the justification provided by the Department of Public Works for procuring these items from a single source vendor in accordance with the City's purchasing policy.

Section 3. The City Administrator is hereby authorized to execute any and all documents necessary to complete this purchase on behalf of the City.

Section 4. This resolution shall be in full force and effect from and after its passage and approval.

PASSED AND APPROVED by the Board of Alders of the City of Willard, Missouri, this 11th day of August, 2025.

Mayor Troy Smith

Attested by Rebecca Hansen, City Clerk