

**City of Willard  
Recreation Center  
HVAC Unit Replacement**

With over 30 years of experience in the plumbing and heating and air industry, DeLong Plumbing is uniquely positioned to meet the requirements outlined in the IFB for the Willard Recreation Center's HVAC unit replacement. Our team of experts specialize in HVAC system design, energy efficiency, indoor air quality, and general maintenance. We have a proven track record of delivering successful projects for clients.

We have carefully reviewed your IFB and understand the scope of work. Our ability to meet your requirements is demonstrated by our recent work with Lake Regional Medical Center and Fields Elementary.

We offer a one-year parts and labor warranty along with a 4 additional year compressor only warranty. Technicians are available 24/hours for service and troubleshooting. We offer maintenance agreements to ensure optimal performance and longevity of units installed.

The information contained in this proposal or any part thereof, including any exhibits, schedules, and other documents and instruments delivered or to be delivered to the City, is true, accurate, and complete. This proposal includes all information necessary to ensure that the statement therein does not in whole or part mislead the city as to any material facts.

- **HVAC Foreman**

Contact: Kelly Gilden / 417-315-2729 / [kelly@delongplumbing.com](mailto:kelly@delongplumbing.com)

Signature Kelly Gilden Date 7-29-25

- **Ownership**

Contact: Michael Johnston / 417-872-5284 / [michael@delongplumbing.com](mailto:michael@delongplumbing.com)

Signature Michael Johnston Date 7-29-25

July 29, 2025

**SUBMITTED TO:**

City of Willard  
224 W. Jackson  
Willard, MO 65781  
417-742-5381  
[parkdir@cityofwillard.org](mailto:parkdir@cityofwillard.org)

**JOBSITE ADDRESS**

HVAC Unit Replacement  
Willard Recreation Center  
233 N. State Highway Z,  
Willard, MO 65781

**Trane Equipment**

- 1 - AHU - TWE180K3BAAP01L\* TWE180K3BAA
- 1 - BAYMODU001A SYMBIO OPTIONS MODULE
- 1 - BAYHTRR350A ELECTRIC HEATER, 37.42/49.84 KW, 208/230V, 3 PH
- 1 - Heat Pump - TWA180K3DAAE02Q\*

Duct, electrical, and drain connect to existing  
Removal and reinstallation of ceiling grid by professional

**Labor & Materials:      \$ 36,121.00**

*Acknowledge Addendum 1*

**\*\*One Year Parts and Labor Warranty**

ALL MATERIAL IS GUARANTEED TO BE AS SPECIFIED. THE ABOVE WORK IS TO BE PERFORMED IN ACCORDANCE WITH THE DRAWINGS AND SPECIFICATIONS SUBMITTED FOR ABOVE WORK AND TO BE COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER ANY ALTERATION OR DEVIATION FROM ABOVE SPECIFICATIONS INVOLVING EXTRA COST WILL BE EXECUTED ONLY UPON WRITTEN ORDER AND WILL BECOME AN EXTRA CHARGE OVER AND ABOVE THE ESTIMATE. ALL AGREEMENTS CONTINGENT UPON STRIKES, ACCIDENTS OR DELAYS BEYOND OUR CONTROL. THIS PROPOSAL MAY BE WITHDRAWN BY US IF NOT ACCEPTED WITHIN 7 DAYS.

PER **KELLY GILDEN**

SIGNATURE



PAYMENTS TO BE MADE AS FOLLOWS: ½ DOWN, BALANCE ON COMPLETION

1 ½% per month service charge (18% annual rate) on accounts past due, plus the costs of collection, including reasonable attorney's fees, if collection efforts and/or a lawsuit is necessary

ALL ABOVE PRICES, SPECIFICATIONS, AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. YOU ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENTS WILL BE MADE AS OUTLINED ABOVE.

DATE

SIGNATURE

**NOTICE TO OWNER:** FAILURE OF THIS CONTRACTOR TO PAY THOSE PERSONS SUPPLYING MATERIALS OR SERVICE TO COMPLETE THIS CONTRACT CAN RESULT IN THE FILING OF A MECHANIC'S LIEN ON THE PROPERTY WHICH IS THE SUBJECT OF THIS CONTRACT PURSUANT TO CHAPTER 429 RSMO. TO

***"Our Family Helping Your Family"***

**AVOID THIS RESULT, YOU MAY ASK THIS CONTRACTOR FOR LIEN WAVERS FROM ALL PERSONS SUPPLYING MATERIALS OF SERVICES FOR THE WORK DESCRIBED IN THIS CONTRACT. FAILURE TO SECURE LIEN WAIVERS MAY RESULT IN YOUR PAYING FOR LABOR AND MATERIAL TWICE.**



RLI Insurance Company  
P.O. Box 3967 Peoria IL 61612-3967  
Phone: 309-692-1000 Fax: 309-692-8637

## BID BOND

KNOW ALL MEN BY THESE PRESENTS,

That We, Delong Plumbing Two, Inc  
of 1312 S. Scenic Ave, Springfield, MO 65802

as Principal, and RLI Insurance Company, of Peoria,  
Illinois, as Surety, an Illinois corporation duly licensed to  
do business in the State of Missouri, are held and firmly bound unto  
City of Willard 224 West Jackson, Willard, MO, as Obligee, in the penal sum of  
Five Hundred & 00/100 Dollars  
(\$500.00), for the payment of which the Principal and the Surety bind themselves, their heirs, executors,  
administrators, successors and assigns, jointly and severally, firmly by these presents.

THE CONDITION OF THIS OBLIGATION IS SUCH, That whereas the Principal has submitted, or is about to submit, a  
proposal or a bid to the Obligee on a contract for

HVAC Unit Replacement for Recreation Center  
233 N State Hwy Z Willard

NOW, THEREFORE, if the aforesaid principal shall be awarded the contract, the said principal will within the period specified  
therefore, or if no period be specified, within ten (10) days after the notice of such award enter into a contract and give bond for  
the faithful performance of the contract, then this obligation shall be null and void, otherwise the principal and the surety will  
pay unto the obligee the difference in money between the amount of the bid of said principal and the amount for which the  
obligee may legally contract with another party to perform the work if the latter amount be in excess of the former, in no event  
shall the liability hereunder exceed the penal sum hereof.

PROVIDED AND SUBJECT TO THE CONDITION PRECEDENT, that any suits at law or proceedings in equity brought or to  
be brought against the Surety to recover any claim hereunder must be instituted and service had upon the Surety within ninety  
(90) days after the acceptance of said bid of the Principal by the Obligee.

SIGNED, SEALED AND DATED this 29th day of July, 2025.

Delong Plumbing Two, Inc  
Principal  
By: [Signature] President

RLI Insurance Company  
By: [Signature]  
Kellie Sansom Attorney in Fact

# POWER OF ATTORNEY

## RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615  
Phone: 800-645-2402

### Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Roger Lindstrom, Aaron Sharpe, Greg Lindstrom, Mark Gambon, Kellie Sansom, Emily Berg, Sheryl C. Amos, Jared Ballard, Luke Nixon, jointly or severally

in the City of Springfield, State of Missouri its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

**RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, as applicable, have caused these presents to be executed by its respective Sr. Vice President with its corporate seal affixed this 1st day of April, 2025.



**RLI Insurance Company  
Contractors Bonding and Insurance Company**

By: Eric Raudins  
Eric Raudins Sr. Vice President

State of Illinois }  
County of Peoria } SS

On this 1st day of April, 2025, before me, a Notary Public, personally appeared Eric Raudins, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** and acknowledged said instrument to be the voluntary act and deed of said corporation.

By: Jill A. Scott  
Jill A. Scott Notary Public



JILL A SCOTT  
Notary Public  
State of Ohio  
My Comm. Expires  
September 22, 2025

### CERTIFICATE

I, the undersigned officer of **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company**, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the **RLI Insurance Company** and/or **Contractors Bonding and Insurance Company** this 29th day of July, 2025.

**RLI Insurance Company  
Contractors Bonding and Insurance Company**

By: Jeffrey D. Fick  
Jeffrey D. Fick Corporate Secretary