

**City of Willard, Missouri
Park Board Meeting
August 28, 2025**

The Willard Park Board met on Thursday, August 28, 2025, at the Willard City Hall in Willard, MO.

Board Members Present:

Vice President Fred Burk, Secretary Craig Baird, Brooke Jarvis, Rachael Mathison.

Board Members Absent: President Valorie Simpson, Vanessa Keene, Eric Wilkins.

Staff Present: Parks Director Jason Knight, Ashlie Fatino.

Visitors Present: Mayor Troy Smith.

Vice President Burk called the meeting to order at 6:01 p.m.

1. Roll Call:

Fred Burk – present, Craig Baird – present, Brooke Jarvis – present, Rachel Mathison – present.

A quorum was established.

2. Approval of the Agenda:

Motion: Craig moved to approve the agenda. Brooke seconded. The motion passed with 4 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on July 31, 2025:

Motion: Brooke moved to approve the minutes. Rachael seconded. The motion passed with 4 votes in favor and 0 votes against.

4. Citizen's Input:

None.

Eric Wilkins joined the meeting at 6:23 p.m.

5. Financial Statements:

The Board reviewed the financial statements in the packet:

Motion: Fred moved to approve the financial statements. Craig seconded. The motion passed with 5 votes in favor and 0 votes against.

6. Director's Report:

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

- A. An article regarding the importance of Parks from the National Recreation and Parks Association.
- B. Successful season for the Aquatics Center and Summer Camps, both exceeding income estimates.
- C. Maintenance staff and projects – current budgeting is a major challenge.
- D. Memberships for the fitness center are on the rise.

7. New Business:

A. Ashlie Fatino Introduction:

Jason introduced Ashlie Fatino to the Board. Ashlie joined the staff in May of this year and serves as the Sports and Special Programs Coordinator. The Board welcomed Ashlie.

B. Disposition of Old Playground Equipment:

Jason reviewed a memo to the Board regarding old playground equipment located at the Willard Highline Sports Complex (soccer fields). He estimates that refurbishing and reinstalling the equipment would cost well over \$13,000. He therefore recommends that the equipment be disposed of.

Motion: Brooke moved that Jason recommend to the Board of Alders that the playground equipment should be disposed of (auctioned off or scrapped). Rachel seconded. The motion passed with 5 votes in favor and 0 votes against.

8. Unfinished Business:

A. Sunflower Field:

Craig asked about the sunflowers. Jason indicated that despite watering, the sunflowers at Miller Park are stunted due to the ongoing drought. The planned sunflower events will still be held if possible.

B. Upcoming Events:

Jason reviewed with the Board – other upcoming Parks events include Trunk or Treat, the Veteran’s Parade, and Christmas on the Frisco.

C. Christmas Committee Update:

Jason informed the Board that Vanessa met with himself, Valorie, and City Administrator Wesley Young, regarding roles and responsibilities for the committee. He said it was a productive meeting.

9. Adjourn Meeting:

Motion: Fred moved to adjourn the meeting. Brooke seconded. The motion passed with 5 votes in favor and 0 votes against. The meeting adjourned at 7:45 p.m.

Submitted by Craig Baird, Secretary

Valorie Simpson, President

Craig Baird, Secretary

Rebecca Hansen, City Clerk