



CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

March 23, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Administrator Wesley Young, City Attorney Holly Dodge, City Clerk Courtney Myers, Chief Financial Officer Genia Mount, Planning and Zoning Director Mike Ruesch, Public Works Trevor Hoffman, Justin Robinson, Shane Fox, Court Clerk Terry Forshee, Project Manager Steve Bodenhamer, and Police Officer JD Landon

Citizens Present: Dana Kimmons, Steve Cobb

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Smith called the meeting to order at 6:00 pm and asked the City Clerk to conduct the roll call.

ROLL CALL

City Clerk Courtney Myers conducted the roll call.

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster, Rachel Mathison (6:03) Absent: Carol Wilson

Courtney Myers confirmed that a quorum was present.

2. AGENDA AMENDMENTS/APPROVAL OF AGENDA

City Administrator advised that Department Head reports on the consent agenda will be addressed during the Presentation section of the agenda.

Mayor Smith asked for a motion to approve the agenda, Motion was made by Alder Biellier and seconded by Alder Hill, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Mathison.

3. CONSENT AGENDA:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

A. 03-09-2026 BOARD OF ALDERS MEETING MINUTES

B. QUARTERLY DEPARTMENT HEAD REPORTS

Department Head reports being addressed during the Presentation section of the agenda.

C. FINANCIAL REPORTS

PREVIOUS MONTH FINANCIAL SUMMARIES AND STATEMENTS

PREVIOUS MONTH PLUS CURRENT MONTH'S OUTSTANDING INVOICES, CHECKS AND DRAFT PAID INVOICES

PREVIOUS MONTH CHECK REGISTER

PREVIOUS MONTH UTILITIES ADJUSTMENT REPORT

Mayor Smith asked for a motion to approve the agenda, Motion was made by Alder Biellier and seconded by Alder Hill, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Mathison.

4. CITIZEN INPUT

None

5. PRESENTATION

A. AGRICULTURAL ISSUES (HIGH SCHOOL) TEAM - TOPIC ELECTRONIC EAR TAGS (15 MIN)

The Highschool AG students gave an outstanding presentation on EID tags and answered questions.

B. QUARTERLY DEPARTMENT HEAD REPORTS

Department Head reports from the following departments, Chief of Police, Courts, Public Works, Chief Financial Officer, Planning and Zoning, and Parks

6. MEADOWS WATER TOWER STATUS

A. MEADOWS WATER TOWER (TREVOR HOFFMAN) PRESENT PROPOSED DESIGN

Trevor Hoffman presented a couple of visual options on the new look of the water tower for the City of Willard. Painting starts in June 2026.

7. SANTARY SEWER UPDATE (7MIN)

A. SANITARY SEWER UPDATE (7MIN)

Project Manager Steve Bodenhamer updated on the Meadows and 94-lift station progress.

8. PUBLIC HEARING FOR

A. RESOLUTION OF THE WILLARD PLANNING AND ZONING BOARD APPROVING AN ORDINANCE AMENDING SECTION 400.405 – AGRICULTURAL RESIDENT DISTRICT TO THE MUNICIPAL CODE OF THE CITY OF WILLARD MISSOURI.

Planning and Zoning Director Mike Ruesch advised this was a resolution set before the P&Z Board to approve and Ordinance to amend section 400.405. Citizen Steve Cobb added he would vote this in.

9. APPOINTMENT TO FILL VACANCY ON THE PARK BOARD

A. APPOINTMENT TO SERVE THE REMAINDER OF CRAIG BAIRDS' TERM ON THE PARK BOARD FOLLOWING HIS RESIGNATION, THROUGH APRIL 2028

Mayor Smith recommended the Board of Alders appoint Ian Powers to complete the Park Board term filling the vacancy following Craig Bairds' resignation. Motion to appoint Ian Powers was made Alder Biellier and seconded by Alder Mathison. Motion carried with a 5-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Mathison.

10. ORDINANCES

A. AN ORDINANCE ADDING SECTION 400.991 – ADMINISTRATIVE SUBDIVISION TO THE MUNICIPAL CODE OF THE CITY OF WILLARD MISSOURI.

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve a First Read was made by Alder Biellier and seconded by Alder Hill. Motion carried with a 5-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Mathison.

Motion to continue to a Second Read was made by Alder Biellier and seconded by Alder Keene. Motion carried with a 5-0 vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Mathison.

Mayor Smith asked the clerk to read the ordinance for a second time. Motion to approve the Second Read was made by Alder Keene and seconded by Alder Hill. Motion carried/ordinance approved with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Mathison.

11. CITY ADMINISTRATOR REMARKS

None

12. NEW BUSINESS

A. TRASH SERVICE BID

Chief Financial Officer Genia Mount reported on the bids received from GFL, B&H, and Republic Services for trash and recycling services. The Board expressed favor toward a combined approach utilizing GFL for recycling and B&H for trash services, B&H will provide trash service to the City at no charge for Freedom Fest. CFO Genia Mount will work on final contracts for the proposed agreements.

13. UNFINISHED BUSINESS

None

14. ADJOURN MEETING

Motion was made to adjourn the meeting by Alder Keene and seconded by Alder Biellier. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Mathison.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Courtney Myers, City Clerk