CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

October 26, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Attorney Holly Dodge, City Administrator Matthew Henry, City Clerk Sara Hurt, Human Resources Administrative Assistant Tammy Swisher, Police Chief Tom McClain, Public Works Director Trevor Hoffman Police Officer JD Landon

Citizens Present: 0

PLEDGE OF ALLEGIANCE

Mayor Troy Smith led the Pledge of Allegiance

CALL THE MEETING TO ORDER

Mayor Troy Smith called the meeting to order at 6:00PM and asked City Clerk Sara Hurt to conduct roll call**.**

1. **ROLL CALL**
   City Clerk Sara Hurt conducted roll call
   Present: Mayor Troy Smith, Alder's Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster, Carol Wilson
   Absent: Alder Rachel Mathison
   Clerk Sara Hurt confirmed a quorum was present
2. **AGENDA AMENDMENTS/APPROVAL OF AGENDA**
   Agenda amended to remove items: 4. Project Coordinator update A. Project Manager Update- Steve Bodenhamer.
   9. Ordinances A. Ordinance of the City of Willard, Missouri approving the zoning change from AG to AR for the property located at 200 East Hughes in Willard, Missouri. B. Ordinance of the City of Willard, Missouri approving final plat for a Major Subdivision of the property located at 200 East Hughes in Willard, Missouri.

   Mayor Troy Smith asked for amotion to approve the agenda. Motion was made by Alder David Keene, seconded by Alder Jeremy Hill. Motion carried with a 5-0 Vote. Voting Aye: Alders Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster and Carol Wilson.

3. **CONSENT AGENDA:**

   "A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

   A. **10-12-26 REGULAR BOARD OF ALDERS MEETING MINUTES**

   B. **PREVIOUS MONTH PLUS CURRENT MONTH'S OUTSTANDING INVOICES, CHECKS AND DRAFT PAID INVOICES, CHECK REGISTERS, UTILITIES AND ADJUSTMENT REPORT.**

Mayor Troy Smith asked for a motion to approve the consent agenda. Motion was made by Alder Jeremy Hill, seconded by Alder David Keene. Motion carried with a 5-0 Vote. Voting Aye: Alders Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster and Carol Wilson.

~~4. PROJECT MANAGER UPDATE~~

~~A. PROJECT MANAGER UPDATE- STEVE BODENHAMER~~

Item was removed from the agenda, no update was given during the meeting.

5. CITIZEN INPUT

6. DEPARTMENT HEAD UPDATES AND OPEN POSITIONS

A. DEPARTMENT HEAD UPDATES- OPEN POSITIONS/VACANCIES

7. DISCUSSION

A. CONSIDERATION OF PUBLIC WORKS FACILITY RELOCATION

Options were discussed for future location of Public Works facility, lack of space for equipment and employee vehicles, the area it is currently located is a commercial district.

8. CITY ADMINISTRATOR REMARKS

Recycling center cost quotes are being researched, some additional options are being looked into.

9. ORDINANCES

~~A. ORDINANCE OF THE CITY OF WILLARD, MISSOURI APPROVING THE ZONING CHANGE FROM AG TO AR FOR THE PROPERTY LOCATED AT 200 EAST HUGHES IN WILLARD, MISSOURI~~

Item 9A was removed from the agenda during Agenda Amendment and was not considered.

~~B. ORDINANCE OF THE CITY OF WILLARD, MISSOURI APPROVING FINAL PLAT FOR A MAJOR SUBDIVISION OF THE PROPERTY LOCATED AT 200 EAST HUGHES IN WILLARD, MISSOURI~~

Item 9B was removed from the agenda during Agenda Amendment and was not considered.

C. **AN ORDINANCE AUTHORIZING THE CITY OF WILLARD, MISSOURI, TO ACCEPT THE WATER TOWER LEASE AGREEMENT WITH CELLO PARTNERSHIP d/b/a VERIZON WIRELESS**

Mayor Smith asked for a motion to approve the first read of the ordinance. Motion to approve the first read was made by Alder Jeremy Hill, seconded by Alder Casey Biellier. Motion was approved with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, Wilson, Keene. Nay: None

A motion was made for a second read by Alder Hill, seconded by Alder Biellier. Motion carried and was approved with a 5-0 vote. Voting Aye: Alders Biellier, Hill, Lancaster, Wilson and Keene. Nay: None

10. NEW BUSINESS

11. UNFINISHED BUSINESS

12. RECESS OPEN SESSION (6:15 PM)

Motion was made by Alder Biellier and seconded by Alder Hill to recess Open Session and enter into Closed Session pursuant to RSMo § 610.021(1) Legal, (2) Real Estate, (3) Personnel and (13) Personnel with a 5-*0* vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Voting Nay: None

13. OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 (1) LEGAL (2) REAL ESTATE (3) PERSONNEL (13) PERSONNEL

A. OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 (1) LEGAL (2) REAL ESTATE (3) PERSONNEL (13) PERSONNEL (6:17 PM)

Closed session was opened at 6:17 p.m

14. CALL THE MEETING TO ORDER

15. ROLL CALL

16. CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION

Motion was made by Alder Biellier to adjourn the closed session and reconvene open session seconded by Alder Keene. Carried with a 5-0 Vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, and Wilson. Closed session adjourned at 7:44PM

17. ADJOURN MEETING

Prior to adjourning meeting confirmed Board of Alders Special Session Thursday November 19th 2026 Special Session will be reviewing the completed water rate study.

Motion was made by Alder Biellier to Adjourn seconded by Alder Hill. Carried with a 5-0 Vote Voting Aye: Alders Biellier, Hill, Keene, Lancaster and Wilson. Nay: None

Meeting Adjourned at 7:47PM

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Sara Hurt, City Clerk