

**CITY OF WILLARD  
BOARD OF ALDERMEN  
04/14/2025**



## **City Clerk Report**

1. Business licenses are now being processed through Civic Review.
2. Participated in a press conference focusing on the upcoming Safety Tax.
3. Worked with Donna at General Code to get the City Code completely updated.  
The public can access code through the City Clerk, Financial Officer, or at the Police Department.
4. Made progress filing projects to remove older files for storage or destruction.
5. Created the agenda, packet and minutes for the Board of Aldermen meetings.
6. Participated in cybersecurity training.
7. Created two Proclamations, invited recipients and family/team to the BOA Meeting.
8. Coordinated information for Water/Sewer Advisory Board applicants