

HUMAN RESOURCES

MONTHLY REPORT

MARCH 2025

With summer on the horizon, the Parks department has begun their seasonal employment hiring. Five new employees were hired in March. April will bring in more new hires. Prior seasonal employees will be returning as well.

I have begun training Genia Mount, Assistant Finance Director, on the payroll process so she can act as backup in the event I am absent during a payroll week. She has taken over the 'End of Day' processing functions for Utility payment batches and is now completing the daily bank deposits. This has freed me up to focus more on human resources.

Dona Slater