



## **CITY OF WILLARD**

### **BOARD OF ALDERMAN REGULAR MEETING**

**August 11, 2025 at 6:00 PM**

**Willard City Hall, 224 W. Jackson St., Willard, MO**

### **MINUTES**

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**Staff Present:** City Administrator Wesley Young, City Attorney Justin Rogers, City Clerk Rebecca Hansen, CFO Carolyn Halverson, Director of Parks Jason Knight, Director of Public Works Trevor Hoffman, Financial Assistant Genia Mount, Planning and Zoning Director Mike Ruesch, Police Officer JD Landon.

Citizens Present: Kem Reed

### **PLEDGE OF ALLEGIANCE**

Mayor Smith led the Pledge of Allegiance

### **CALL THE MEETING TO ORDER**

Mayor Smith called the meeting to order at 6:00 pm and asked the City Clerk to conduct the roll call

### **ROLL CALL**

City Clerk Rebecca Hansen conducted the roll call

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, David Keene, Joyce Lancaster

Absent: Rachel Mathison, Carol Wilson

Rebecca Hansen confirmed that a quorum was present

### **AGENDA AMENDMENTS/APPROVAL OF AGENDA**

Mayor Smith asked for a motion to approve the agenda, with amendments. Motion was made by Alder Biellier and seconded by Alder Hill to approve the agenda, with amendments. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

### **CONSENT AGENDA:**

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- 1. Meeting Minutes from July 28, 2025**
- 2. July/August 2025 Current Outstanding Invoices, Checks, and Draft Paid Invoices**
- 3. Department Head Report City Clerk July 2025**

4. **Department Head Report Court July 2025**
5. **Department Head Report Human Resources July 2025**
6. **Department Head Report Parks July 2025**
7. **Department Head Report Planning and Zoning July 2025**
8. **Department Head Report Police July 2025**
9. **Public Works Department Head Report July 2025**
10. **Board Attendance Report**

Mayor Smith asked for a motion to approve the consent agenda. Motion was made by Alder Hill and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, and Lancaster.

## **CURRENT OUTSTANDING INVOICES, DRAFT AND CHECK PAID INVOICES**

None

## **CITIZEN INPUT**

None

## **DISCUSSION**

### **11. Community Building Fees**

This item is for information only-- Civic groups use the recreation facilities for free, as per the ordinance in 1997. This costs \$2500 in fees for cleaning and maintenance, and \$12000 as per the going rate. This is hard for the Parks Dept to absorb.

Senior Group, Chamber of Commerce, and Lions Club are the civic groups that have used the facilities in the past. The Senior Group uses the facilities currently.

## **RESOLUTIONS**

### **12. A RESOLUTION BY THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO PROCEED WITH THE PURCHASE OF A CATERPILLAR SKIDSTEER MACHINE AT A COST NOT TO EXCEED \$105,000**

City Administrator Wes Young reminded the Board that they previously approved the budget amount for this purpose. We have received the Greene County grant.

Mayor Smith asked for a motion. Motion was made by Alder Keene and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

### **13. A RESOLUTION BY THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH DELONG PLUMBING FOR HVAC SERVICES AT THE CITY OF WILLARD RECREATION CENTER**

City Administrator Wes Young explained that this HVAC unit replacement has been anticipated for several years. Jason Knight was asked about details of the other bids, and he explained they were

all like-for-like equipment. The Board requested that we ensure that we receive a new model AC unit to get the manufacturer's warranty.

Mayor Smith asked for a motion. Motion was made by Alder Biellier and seconded by Alder Hill. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

**14. A RESOLUTION BY THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, APPROVING A SETTLEMENT WITH IWORQ SYSTEMS, INC. AND AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE THE AGREEMENT AND ENSURE TIMELY ISSUANCE OF A SETTLEMENT PAYMENT TO IWORQ SYSTEMS, INC.**

City Administrator Wes Young reminded the Board that they approved this course of action a few months ago. iWorq has agreed to the terms.

Mayor Smith asked for a motion. Motion was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

**15. A RESOLUTION BY THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE PURCHASE OF METERS AND ELECTRONIC RADIO TRANSMITTERS (ERTs) FROM A SINGLE SOURCE VENDOR**

City Administrator Wes Young and Director of Public Works Trevor Hoffman explained that the cost of meters has skyrocketed, so the amount for these units keeps changing.

Wes said the wording in Section One wording needs to be adjusted to: combined purchase order shall not exceed \$120,000

Mayor Smith asked for a motion. Motion was made by Alder Hill and seconded by Alder Biellier. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

## **ORDINANCES**

**16. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE SOUTHWEST MISSOURI JOINT MUNICIPAL WATER UTILITY COMMISSION FOR RELOCATED WATER STORAGE SPACE IN STOCKTON LAKE (FIRST AND SECOND READ)**

City administrator Wes Young reminded the board that we postponed this last meeting. We need to decide whether to move forward on this, or whether to step back. Kem Reed from the Water Board addressed the BOA. He felt that the price of the water was fair. There are a lot of unknowns to the water future. The mayor asked Kem to take a message back to the Water Board—The Board values the opinion of the Water Board, but there are too many unknowns. The Board would commit to many years of cost for water, without even having a plan for infrastructure to use the water.

Mayor Smith asked for a motion. Motion was made not to enter into an agreement with Southwest Missouri Joint Municipal Water by Alder Biellier and seconded by Alder Hill. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

## **CITY ADMINISTRATOR REMARKS**

City Administrator Wes Young updated the Board on the recruiting process for the new Economic Development Task Force through Sep 20<sup>th</sup>. Chamber of Commerce has filled the 3 seats allowed for

them and we will continue to advertise openings for residents and local business owners through Sep 20.

The Jackson Street project is proceeding – Public Works is deciding what the City can do itself, and outsourcing the other projects.

We went over the latest Financial Scorecard and recognized The Parks Department as being on-target for their annual budget, which took a lot of work.

## **NEW BUSINESS**

None

## **UNFINISHED BUSINESS**

None

## **RECESS OPEN SESSION**

At 6:43 pm Mayor Smith called for a motion to end open session and move into closed session for the reasons provided. Alder Biellier motioned that we move into closed session. Alder Hill seconded. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster.

## **OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 (1) LEGAL**

### **CALL THE MEETING TO ORDER**

### **ROLL CALL**

### **CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION**

Open session reconvened at 6:50

## **ADJOURN MEETING**

At 6:50, motion was made by Alder Hill to adjourn the meeting. Alder Bieller seconded. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster

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Rebecca Hansen, City Clerk