



CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

January 29, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Administrator Wesley Young, City Attorney Holly Dodge, City Clerks Rebecca Hansen and Courtney Myers, Chief Financial Officer Genia Mount, Planning and Zoning Director Mike Ruesch, Project Manager Steve Bodenhamer, Police Officer JD Landon, Public Works Director Trevor Hoffman.

Citizens Present: Larry Whitman, Michael Savage

PLEDGE OF ALLEGIANCE

Mayor Pro Tem, David Keene led the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Pro Tem, David Keene called the meeting to order at 6:00 p.m. and asked the City Clerk to conduct the roll call.

1. ROLL CALL

City Clerk Courtney Myers conducted the roll call.

Present: Casey Biellier, Jeremy Hill, David Keene (Mayor Pro Tem), Joyce Lancaster, Carol Wilson, Carol Wilson, Rachael Mathison (arrived at 6:04).

Absent: Mayor Smith

City Clerk Courtney Myers confirmed that a quorum was present.

2. AGENDA AMENDMENTS/APPROVAL OF AGENDA

Mayor Pro Tem, David Keene asked for a motion to approve the agenda, Motion was made by Alder Biellier and seconded by Alder Hill, Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson

3. CONSENT AGENDA:

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

A. 01-12-2026 BOA REGULAR MEETING MINUTES

B. DEC/JAN CURRENT OUTSTANDING INVOICES, CHECKS AND DRAFT PAID INVOICES

C. PREVIOUS MONTH'S FINANCIAL SUMMARIES AND STATEMENTS

D. PREVIOUS MONTH'S CHECK REGISTER

E. PREVIOUS MONTH'S UTILITIES ADJUSTMENT REPORT

Mayor Pro Tem, David Keene asked for a motion to approve the consent agenda, Motion was made by Alder Biellier and seconded by Alder Keene. Motion carried with a 4-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, and Wilson

3. CITIZEN INPUT

Citizen (Larry Whitman) Talked about bringing new Business's big box agriculture store, lawn garden, hardware and more, touched on the next Ballot adding a Sales dispensary tax.

5. PROJECT MANAGER REPORT

A. SANITARY SEWER UPDATE (7MIN)

Project Manager Steve Bodenhamer updated on the 94-lift station and Meadows projects. Preconstruction meeting Jan 14th, work to start immediately, looking to be completed 10/12/26. Replacing existing force main through Highway 160. Contractor has 1800 feet staged to date. Meadow's meeting Jan 20th with JD Wallace, LLC work should be completed 8/01/2026 Road closures will be reported and should be 1-2 weeks at a time, materials are being received.

6. DISCUSSION

A. COURT FEES (30MIN)

City Attorney Holly Dodge the Annual Audit was completed, last Audit was in 2023. We received clarification on the court Ordinance, building surcharge is for Willard savings can be used, this is a multi-use fund not just designated to the courts.

7. ORDINANCES

A. AN ORDINANCE OF THE BOARD OF ALDERS OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BS&A SOFTWARE, LLC FOR MUNICIPAL GOVERNMENT SOFTWARE (FIRST AND SECOND READ) (5MIN)

Genia Mount updated the board this will help lower the credit card surcharge fee to customers from 6.6% to a 3.3% fee. The new software system was included in the budget.

Mayor Pro Tem, David Keene asked for a motion to approve the First Read of the Ordinance. Motion to approve a First Read was made by Alder Hill and seconded by Alder Mathison. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Motion to continue to the Second Read was made by Alder Biellier and seconded by Alder Hill. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Pro Tem, David Keene asked the clerk to read the Ordinance for a second time. Motion to approve the Second Read was made by Alder Biellier and seconded by Alder Lancaster. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

B. AN ORDINANCE TO GRANT THE VOLUNTARY PETITION BY THE PROPERTY OWNER, BIRD REAL ESTATE, LLC, TO ANNEX CERTAIN PROPERTY CONTAINING 36.19 ACRES WHICH ARE CONTIGUOUS, COMPACT AND ADJACENT TO THE EXISTING CITY LIMITS OF THE CITY OF WILLARD, GREENE COUNTY, MISSOURI AND TO ANNEX SAID PROPERTY TO EXTEND THE CITY LIMITS OF WILLARD, MISSOURI. (FIRST AND SECOND READ) (5 MIN)

Planning Director Mike Ruesch refreshed the board deciding if the Annexation is contiguous, compact and adjacent to the City of Willard. A public hearing was held on January 12th and published in the Daily Events. The public hearing comment period of 14 days has passed with no written objection from anyone.

Mayor Pro Tem, David Keene asked for a motion to approve the First Read of the Ordinance. Motion to approve a First Read was made by Alder Hill and seconded by Alder Mathison. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Pro Tem, David Keene asked the City Clerk to read the Ordinance for a second time. Motion to approve the Second Read was made by Alder Biellier and seconded by Alder Mathison. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

C. AN ORDINANCE ACCEPTING THE PROPOSAL OF DECKER & PACE, PC TO PROVIDE PROFESSIONAL AUDIT SERVICES FOR THE CITY OF WILLARD (FIRST AND SECOND READ) (5 MIN)

Genia Mount updated the board this is the same Auditor we have used in the past.

Mayor Pro Tem, David Keene asked for a motion to approve the First Read of the Ordinance. Motion to approve a First Read was made by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

Mayor Pro Tem, David Keene asked the City Clerk to read the Ordinance for a second time. Motion to approve the Second Read was made by Alder Biellier and seconded by Alder Hill. Motion carried/ordinance approved with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene, Lancaster, Mathison and Wilson.

8. CITY ADMINISTRATOR REMARKS

City Administrator Wes Young remarked on the 2026 branding being consistent with the new image, Trevor's GPT skills showing the water towers new image as it will look in the future. Web page update removing old information and updating snow removal maps with three tier systems showing the snow routes. Visit to Jeff City spoke with legislators, this is a good first step for us. Open discussions on development and growth. Things are coming together, and no one said NO.

9. NEW BUSINESS

None

10. UNFINISHED BUSINESS

None

11. RECESS OPEN SESSION

Alder Biellier motioned to recess Open Session and enter Closed Session. Motion was seconded by Alder Lancaster. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene Lancaster, Mathison and Wilson.

Open Session was recessed at 6:45 p.m.

12. OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 (1) LEGAL, (3) PERSONNEL

13. CALL THE MEETING TO ORDER

14. ROLL CALL

15. CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION

16. ADJOURN MEETING

Motion was made to adjourn the meeting by Alder Biellier and seconded by Alder Lancaster. Motion carried with a 6-0 vote. Voting Aye: Alders Biellier, Hill, Keene Lancaster, Mathison and Wilson.

Meeting adjourned at 7:40 p.m.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Courtney Myers, City Clerk