

**City of Willard, Missouri
Park Board Meeting
March 27, 2025**

The Willard Park Board met on Thursday, March 27, 2025, at the Willard City Hall in Willard, MO.

Board Members Present:

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Vanessa Keene.

Board Members Absent: Troy Winingear, Brooke Jarvis, Eric Wilkins.

Staff Present: Parks Director Jason Knight.

Visitors Present: none.

President Simpson called the meeting to order at 6:02 p.m.

1. Roll Call:

Valorie Simpson – present, Fred Burk – present, Craig Baird – present, Vanessa Keene – present.
A quorum was established.

2. Approval of the Agenda:

Motion: Fred moved to approve the agenda. Craig seconded. The motion passed with 4 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on February 27, 2025:

Motion: Vanessa moved to approve the minutes. Valorie seconded. The motion passed with 4 votes in favor and 0 votes against.

4. Citizen's Input:

None.

5. Financial Statements:

The Board reviewed the financial statements in the packet.

Motion: Craig moved to approve the financial statements. Fred seconded. The motion passed with 4 votes in favor and 0 votes against.

6. Director's Report:

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

- Sports programs and event planning – soccer participation is strong.
- Volunteer coaches – recruiting coaches for youth sports is a challenge.
- The Father/Daughter Dance is expected to do well again this year.
- Pool repairs and aquatic center entryway enhancement.
- Pond improvements at the rec center, with assistance from the Missouri Department of Conservation.
- Areas of native grasses and flowers along the Frisco Highline Trail.

7. New Business:

A. Parks Director's Office at the Rec Center. Jason informed the Board that his new office is essentially complete and he is now in residence at the Rec Center.

8. Unfinished Business:

A. Christmas Committee. Vanessa said that she will be meeting with Stacia Buffington soon to establish the committee. They plan to meet with the Jason and City Administrator Wesley Young to discuss ideas. Vanessa asked about cash donations for the Christmas project. Jason said he is investigating how to allow citizens or groups to make targeted cash donations to the Parks Department, rather than the cash donations going into the general fund by default. Solutions could involve third party software or other accounting methods. More information to come in future meetings.

B. Community Events. Vanessa asked about other possible community events. The Board discussed some ideas, marketing options, and past/current community events such as movie nights and painting classes.

9. Adjourn Meeting:

Motion: Vanessa moved to adjourn the meeting. Craig seconded. The motion passed with 4 votes in favor and 0 votes against. The meeting adjourned at 7:40 p.m.

Submitted by Craig Baird, Secretary

Valorie Simpson, President

Craig Baird, Secretary

Rebecca Hansen, City Clerk