



CITY OF WILLARD

BOARD OF ALDERS REGULAR MEETING

March 09, 2026 at 6:00 PM

Willard City Hall, 224 W. Jackson St., Willard, MO

MINUTES

Staff Present: City Administrator Wesley Young, City Attorney Anna Yendes, Chief Financial Officer Genia Mount, Planning and Zoning Director Mike Ruesch, Planning and Zoning Assistant Tammy Swisher, Project Manager Steve Bodenhamer.

Citizens Present: None signed

PLEDGE OF ALLEGIANCE

Mayor Smith led the Pledge of Allegiance.

CALL THE MEETING TO ORDER

Mayor Smith called the meeting to order at 6:00 pm and asked the Planning & Zoning Tammy Swisher to conduct the roll call.

ROLL CALL

Planning & Zoning Assistant Tammy Swisher conducted the roll call.

Present: Mayor Troy Smith, Casey Biellier, David Keene, Joyce Lancaster, Rachel Mathison and Carol Wilson

Absent: Jeremy Hill

Tammy Swisher confirmed that a quorum was present.

2. AGENDA AMENDMENTS/APPROVAL OF AGENDA

City Administrator Wes Young change in the agenda item 8A will be removed from to allow more time for additional information. Mayor Smith asked for a motion to approve the amended agenda, Motion was made by Alder Keene and seconded by Alder Biellier, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

3. CONSENT AGENDA:

“A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to “approve the Consent Agenda as published or modified.”

A. 02-23-26 BOA REGULAR MEETING MINUTES

B. 03-04-26 BOA SPECIAL ECONOMIC DEVELOPMENT TASK FORCE MEETING MINUTES

C. PREVIOUS AND CURRENT MONTH'S OUTSTANDING INVOICES, CHECKS, AND DRAFT PAID INVOICES

D. BOARD ATTENDANCE REPORT

Mayor Smith asked for a motion to approve the consent agenda, Motion was made by Alder Keene and seconded by Alder Biellier. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

4. CITIZEN INPUT

None

5. PROJECT MANAGER REPORT

A. SANITARY SEWER UPDATE (7MIN)

Project Manager Steve Bodenhamer gave updates on the 94 lift-station an additional 800 feet have been completed they've had some equipment adjustments aiding in the fusing of the ditch. The Meadow projects 1000 more feet has been completed to date. Sarah Granath Attorney Gilmore & Bell updated on the COP refunding program, investments and improvement.

6. PUBLIC HEARING FOR

A. AN ORDINANCE AMENDING SECTION 400.405 – ADMINISTRATIVE SUBDIVISION TO THE MUNICIPAL CODE OF THE CITY OF WILLARD MISSOURI.

B. PUBLIC HEARING NOTICE: ADOPT 400.165 CODE OF ETHICS FOR THE PLANNING COMMISSION

Public notices for Administrative Subdivision 400.405 and the Code of Ethics 400.165 for the Planning & Zoning Commission. The Ordinance's will be under consideration at the upcoming Board of Alders regular meeting March 23rd 2026 at 6:00 p.m.

7. RESOLUTIONS

A. A RESOLUTION APPOINTING IAN POWERS TO THE CITY OF WILLARD PARK BOARD

Motion was made to postpone the resolution as written to allow time for additional information. Motion was made by Alder Lancaster and seconded by Alder Biellier, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

8. ORDINANCES

A. SECTION 400.165 AN ORDINANCE ADOPTING A CODE OF ETHICS FOR THE PLANNING COMMISSION FOR THE CITY OF WILLARD MISSOURI (FIRST AND SECOND READ) (5MIN)

City Administrator Wes Young change in the agenda item 8A will be removed from to allow more time for additional information. Mayor Smith asked for a motion to approve the amended agenda, Motion was made by Alder Keene and seconded by Alder Biellier, Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

B. AN ORDINANCE AUTHORIZING THE CITY OF WILLARD, MISSOURI, REFUNDING AND IMPROVEMENT CERTIFICATES OF PARTICIPATION, SERIES 2026 AND AUTHORIZING AND APPROVING CERTAIN DOCUMENTS IN CONNECTION WITH THE DELIVERY OF THE CERTIFICATES. (FIRST AND SECOND READ) (5MIN)

Mayor Smith asked for a motion to approve the First Read of the ordinance. Motion to approve a First Read was made by Alder Biellier and seconded by Alder Mathison. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

Motion to continue to a Second Read was made by Alder Biellier and seconded by Alder Keene. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

Mayor Smith asked the clerk to read the ordinance for a second time. Motion to approve the Second Read was made by Alder Biellier and seconded by Alder Keene. Motion carried/ordinance approved with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

9. CITY ADMINISTRATOR REMARKS

City Administrator Wes Young we have a couple qualified candidates for the Parks Director position; there is an upcoming Parks meeting March 19th at 6:00 p.m. for a meet and greet with the candidates and Park Board. The board will discuss and give their feedback and decide on a candidate.

10. DISCUSSION

11. NEW BUSINESS

12. UNFINISHED BUSINESS

13. ADJOURN MEETING

Motion was made to adjourn the meeting by Alder Keene and seconded by Alder Biellier. Motion carried with a 5-0 vote. Voting Aye: Alders Biellier, Keene, Lancaster, Mathison and Wilson.

Adjourned meeting at 6:27 p.m.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk at 417-742-5302.

Courtney Myers, City Clerk