

**City of Willard, Missouri
Park Board Meeting
May 29, 2025**

The Willard Park Board met on Thursday, May 29, 2025, at the Willard City Hall in Willard, MO.

Board Members Present:

President Valorie Simpson, Vice President Fred Burk, Secretary Craig Baird, Vanessa Keene.

Board Members Absent: Eric Wilkins, Brooke Jarvis. Valorie informed the Board that Troy Winingear has resigned from the Board.

Staff Present: Parks Director Jason Knight.

Visitors Present: none.

President Simpson called the meeting to order at 6:00 p.m.

1. Roll Call:

Valorie Simpson – present, Fred Burk – present, Craig Baird – present, Vanessa Keene – present.
A quorum was established.

2. Approval of the Agenda:

Motion: Craig moved to approve the agenda. Vanessa seconded. The motion passed with 4 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on April 24, 2025:

Motion: Fred moved to approve the minutes. Valorie seconded. The motion passed with 4 votes in favor and 0 votes against.

4. Citizen's Input:

None.

5. City Administrator (CA): Recommendation to Consider Expanding Parks Board Oversight Role:

CA Wesley Young was not in attendance.

Motion: Craig moved to table Item 5 until Item 8 New Business. Valorie seconded. The motion passed with 4 votes in favor and 0 votes against.

6. Financial Statements:

The Board reviewed the financial statements in the packet.

Motion: Vanessa moved to approve the financial statements. Fred seconded. The motion passed with 4 votes in favor and 0 votes against.

7. Director's Report:

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

- The Aquatic Center is now open and Swim Team participation is strong.
- Seasonal mowing staff has been reduced a to minimize costs.
- The Recreation Center hours of operation have been reduced to minimize costs.
- April facility usage – Jason reviewed the data with the Board.

8. New Business:

None. CA Wesley Young did not attend the meeting.

9. Unfinished Business:

A. Christmas Committee. Vanessa informed the Board that she plans to create a committee to come up with ideas for the Christmas event, and will then coordinate with the CA and bring a plan to the Board.

10. Adjourn Meeting:

Motion: Craig moved to adjourn the meeting. Fred seconded. The motion passed with 4 votes in favor and 0 votes against. The meeting adjourned at 8:35 p.m.

Submitted by Craig Baird, Secretary

Valorie Simpson, President

Craig Baird, Secretary

Rebecca Hansen, City Clerk