

City of Willard, Missouri  
Park Board Meeting  
February 26, 2026

The Willard Park Board met on Thursday, February 26, 2026, at the Willard City Hall in Willard, MO.

Board Members Present: President Valorie Simpson, Vice President Fred Burk, Acting Secretary Vanessa Keene, Rachel Mathison, Brooke Jarvis

Board Members Absent: Eric Wilkins

Staff Present: Parks Director Jason Knight.

Visitors Present: City Administrator, Wes Young

President Simpson called the meeting to order at 6:02 p.m.

1. Roll Call: Valorie Simpson – present, Fred Burk – present, Vanessa Keene – present, Rachel Mathison– present, Brooke Jarvis - present

A quorum was established.

2. Approval of the Agenda: Motion: Rachel moved to approve the agenda. Brooke seconded. The motion passed with 6 votes in favor and 0 votes against.

3. Approval of the Minutes from the Meeting on February 5, 2026: Motion: Brooke moved to approve the minutes. Rachel seconded. The motion passed with 6 votes in favor and 0 votes against.

4. Citizen's Input: None. In attendance: Amanda Willard, Ian Powers, Wes Young

5. Financial Statements: The Board reviewed the financial statements in the packet. Fred moved to approve the financial statements. Rachel seconded. The motion passed with 6 votes in favor and 0 votes against.

6. Director's Report:

Jason reviewed the Director's Report with the Board. Highlights and discussions included:

- Spring Soccer sign ups done, soccer paint, shirts, volunteers role.
- Tumbling Toddlers zero based financial. Self supporting program.
- The Camp Director works alongside Camp Coordinator. Director will cover the last/first half of day opposite Coordinator. One on One counselor available for a blind participant who attends every year.

7. New Business: Rachel wanted clarification and input from the board, what the board expects from one another and each board member's role. Rachel has prior bi-law roles

she would like to bring back. She is discussing with attorney and will report back to this board. Fred researched the possibility of tracking the volunteer's time, using a program, along with a donation tracking. Fred asked if there is room in the budget for up to a reoccurring cost of \$150 a month. Jason states that amount is do-able. Discussion of fees for donation. Wes confirmed that Parks can fundraise. He states that in MO the board needs to earmark money that is donated for specific item. Assistant Director Candidates. Resumes were provided to the board, discussion of each candidate will be noted via the number given at the top of the page, for confidentiality reasons. After much discussion, 6 resumes were picked by the board to forward to the City Administrator for recommendation of the Assistant Director position. A special meeting will be set up for the board to interview. Jason submitted his resignation. Last day will be the 13<sup>th</sup>

8. Unfinished Business: Christmas on the Frisco, Jason states that it went really well. Vanessa showed a financial statement for the Christmas Committee to the board. Jason updated the Soccer Complex. Information of what we can and can not do with the property is passed out. Park Board Candidates open. Craig has resigned from the board. His position is available. Vanessa will be temporary secretary. Regarding the State tax, Rachel states that the BOA wants to wait till August to make a decision.

9. Adjourn Meeting: Rachel moved to adjourn the meeting. Fred seconded. The motion passed with 6 votes in favor and 0 votes against. The meeting adjourned at 8:55 p.m.

Submitted by Vanessa Keene, Acting Secretary

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Valorie Simpson, President

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Vanessa Keene, Acting Secretary

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Courtney Meyers, City Clerk