



## **CITY OF WILLARD**

### **BOARD OF ALDERMAN REGULAR MEETING**

**May 12, 2025 at 6:00 PM**

**Willard City Hall, 224 W. Jackson St., Willard, MO**

### **MINUTES**

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**Staff Present:** City Administrator Wesley Young, City Attorney Anna Yendes, City Clerk Rebecca Hansen, Assistant Parks and Recreation Director Samantha Guinn, CFO Carolyn Halverson, Planning and Zoning Director Mike Ruesch, Police Officer JD Landon

**Citizens Present:** Steve Cobb, Debbie Ihrig

#### **PLEDGE OF ALLEGIANCE**

Mayor Smith led the Pledge of Allegiance

#### **CALL THE MEETING TO ORDER**

Mayor Smith called the meeting to order at 6:00 pm and asked the City Clerk to conduct the roll call.

#### **ROLL CALL**

Rebecca Hansen conducted the roll call

Present: Mayor Troy Smith, Casey Biellier, Jeremy Hill, Joyce Lancaster, Rachel Mathison

Absent: David Keene, Carol Wilson

Rebecca Hansen confirmed that a quorum was present.

#### **AGENDA AMENDMENTS/APPROVAL OF AGENDA**

There was a scrivener's error on Ordinance 241125A, in which it was labeled as pertaining to Section 405.155 rather than Section 405.156. That error was corrected for the Second Reading.

Mayor Smith asked for a motion to approve the agenda. Motion was made by Alder Lancaster and seconded by Alder Hill to approve the agenda. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison.

#### **CONSENT AGENDA:**

"A Consent Agenda allows the Board of Aldermen to consider and approve routine items of business without discussion. Any member of the Board of Aldermen, the City Staff or the Public may request removal of any item from the Consent Agenda and request that it be considered under the Regular Agenda if discussion or debate of the item is desired. Items not removed from the Consent Agenda will stand approved upon motion by any Board member, second and unanimous vote to "approve the Consent Agenda as published or modified."

- 1. Meeting Minutes from April 28, 2025**
- 2. April/May 2025 Current Outstanding Invoices, Checks, and Draft Paid Invoices**

3. **Department Head Report City Clerk May 2025**
4. **Department Head Report Court May 2025**
5. **Department Head Report Human Resources May 2025**
6. **Department Head Report Parks Department May 2025**
7. **Department Head Report Planning and Zoning May 2025**
8. **Department Head Report Willard Police Department May 2025**
9. **Department Head Report Willard Public Works May 2025**

Mayor Smith asked for a motion to approve the Consent Agenda. Motion was made by Alder Biellier and seconded by Alder Mathison to approve the Consent Agenda. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison.

### **CURRENT OUTSTANDING INVOICES, DRAFT AND CHECK PAID INVOICES**

City Financial Officer Carolyn Halverson reported there were no current outstanding invoices.

### **CITIZEN INPUT**

Debbie Ihrig, 211 Osage in Fox Creek. Mrs. Ihrig reported on safety issues on Osage. There was a 2023 petition to the city that requested extra signage: speed limit, children at play, and stop signs. She thanked the city for these things. The petition included speed bumps, which the city did not put in because of safety issues inherent in them, but Mrs. Ihrig feels there is a need to reduce traffic speed.

The Board outlined some of the original concerns about speed bumps: they damage vehicles, especially heavy vehicles like fire engines. The Board will reach out to the HOA there because this is an issue the City has already addressed.

### **ORDINANCES**

10. **AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF WILLARD, MISSOURI, AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OZARKS COCA-COLA/DR. PEPPER BOTTLING CO (SECOND READ)**

Samantha Guinn briefed the Board again on the proposed contract. Mayor confirmed that nothing new needed to be discussed.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Biellier and seconded by Alder Hill to approve this ordinance. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison.

11. **AN ORDINANCE ADDING SECTION 405.155 OF THE CITY CODE, PROVIDING GUIDELINES TO DEVELOPERS WHO MAY ELECT TO CREATE A PARK IN LIEU OF PAYING FACILITY FEES (SECOND READ)**

Mayor confirmed that nothing new needed to be discussed.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Biellier and seconded by Alder Lancaster to approve this ordinance. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison

**12. AN ORDINANCE ADDING SECTION 405.156 OF THE CITY CODE, TO FACILITATE THE DEVELOPMENT AND MAINTENANCE OF LINEAR PARK TRAILS AND TRAIL CONNECTORS (SECOND READ)**

Mayor confirmed that nothing new needed to be discussed.

Mayor Smith had the ordinance read and asked for a motion. Motion was made by Alder Hill and seconded by Alder Biellier to approve this ordinance. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison

**13. A STANDARD YEARLY ORDINANCE ADOPTING AND ENACTING THE CODE OF ORDINANCES OF THE CITY OF WILLARD, INCLUDING RECENTLY PASSED ORDINANCES (FIRST READ)**

City Administrator Wes explained that this is legal housekeeping to keep the general code up-to-date and enforceable. The Board did not feel the ordinance required any discussion.

**CITY ADMINISTRATOR REMARKS**

City Administrator Wes noted that he has reached his one-year anniversary of being hired. He sent out a survey to City Department Heads and would like feedback from the Board of Alders as well./ Storm sirens are intended for people outside. Not intended as a warning system for people inside. People should have weather radios, phones as a first alert./ The Community Survey will be open through September./ First Water Advisory Meeting will occur June 4./ in the future, ordinance titles will be simplified and clarified in the agenda. / Roundabout beautification may be in process, along 160. MDOT will be contacting us with more specific information. The Board was invited get involved, if they would like to.

**NEW BUSINESS**

Next BOA meeting moved to May 27th due to the Memorial Day holiday.

**UNFINISHED BUSINESS**

**RECESS OPEN SESSION**

Mayor called for a motion to recess open session. Motion was made by Alder Biellier and seconded by Alder Mathison to approve this ordinance. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison

**OPEN CLOSED SESSION PURSUANT TO RSMO SECTION 610.021 #(1) LEGAL**

**CALL THE MEETING TO ORDER**

**ROLL CALL**

**CLOSE THE CLOSED SESSION AND RECONVENE THE OPEN SESSION**

**ADJOURN MEETING**

Mayor Smith called for a motion to adjourn the meeting. The time was 6:34 pm.

Motion was made by Alder Lancaster and seconded by Alder Biellier. Motion carried with a 4-0 vote. Voting Aye: Aldermen Biellier, Hill, Lancaster, and Mathison.

If you have special needs which require accommodation, please notify personnel at the City Hall. Representatives of the news media may obtain copies of this notice by contacting the City Clerk

at 417-742-5302.

Rebecca Hansen, City Clerk