

## PROFESSIONAL SERVICES CONTRACT CITY OF WHITTIER

This writing formalizes an agreement entered January 1, 2026, between Donald G. Hudson, DO (hereinafter called the "Consultant") and the City of Whittier, Alaska Fire and EMS Department.

The parties to this agreement understand that the City of Whittier desires to engage the Consultant to render technical and professional services in connection with emergency medical service for the City of Whittier.

Accordingly, the Consultant agrees to perform these services for the City of Whittier under the terms and conditions of this contract, through the City Manager who warrants its authority to enter a professional service contract for a period of thirty-six (36) months.

The parties further understand and acknowledge that this agreement is a contract for professional services and has not been arrived at by competitive bid.

The parties to this contract mutually agree as follows:

1. Employment of Consultant. The City of Whittier agrees to engage the Consultant, and the Consultant agrees to perform the services set forth in this agreement.
2. Licensing. At all times during the term of this Agreement, Consultant shall maintain a license to practice medicine in the State of Alaska, and a current DEA number.
3. Area Covered. The Consultant shall perform all necessary services provided under this contract as set forth in Attachment A.
2. Data and Equipment to be furnished by both parties. All information, data and records, as are existing, available, and necessary for the carrying out of this agreement shall be provided to the Consultant without charge. The City of Whittier shall cooperate with the Consultant in every reasonable way.
3. Compensation. The City of Whittier agrees to pay the Consultant at a rate of **TWO THOUSAND DOLLARS (\$2000.00)** per month in exchange for the services enumerated in Attachment A.
4. Termination of Contract by City of Whittier. The City of Whittier may at any time terminate this contract by giving thirty (30) days' written notice to the Consultant.
5. Termination of Contract by Consultant. The Consultant may at any time terminate this contract by giving thirty (30) days' written notice to the City of Whittier.

6. Findings Confidential. Any reports, information, data, given to, prepared, or assembled by consultant under this contract which the City of Whittier requests to be kept as confidential shall not be made available to any individual or organization without written approval of City of Whittier.

7. Entire Agreement. With respect to the services to be performed as described in Attachment A, this writing constitutes the entire contract and agreement between the parties, and expressly supersedes and replaces any and all oral or written agreements which may have been entered into by the parties prior to the execution of this contract.

This contract may be amended only by written instruments signed by both the City of Whittier and the Consultant.

8. Notices. All notices hereunder shall be in writing and shall be delivered by certified mail, return receipt requested, to:

If City of Whittier: Jackie C. Wilde  
City Manager  
City of Whittier  
PO. Box 608  
Whittier, AK 99693

If Consultant: Donald G. Hudson, D.O.  
7130 E. Chester Heights Circle  
Anchorage, AK 99504

9. Applicable Law. This contract shall be governed by the laws of the State of Alaska.

10. Independent Contract. The Consultant, and any agent and employees of Consultant, shall act in an independent capacity and not as officers, employees, or agents of the City of Whittier in performance of this contract.

CITY OF WHITTIER

Date: \_\_\_\_\_

BY: \_\_\_\_\_

Jackie C. Wilde  
City Manager

CONSULTANT

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Donald G. Hudson, D.O.

**ATTACHMENT A**

**Scope of Service**

1. Provide education, training and oversight of Whittier Fire & EMS service as its Medical Director, consistent with the laws and regulations of the State of Alaska.
2. Conduct periodic run reviews of EMS ambulance services quarterly per year, and conduct case-specific reviews of all critical-care calls, as required by the Whittier EMS Protocols.
3. Update and keep current ambulance protocols and scope of practice on an annual basis, with more frequent updates as may be reasonable and necessary, consistent with accepted standards of practice and Whittier EMS Protocols.
4. Stay current on EMS trends and innovations as they may pertain to emergency medical services.
5. Provide medical guidance when requested, and recommend training, discipline, reporting, or restriction on license for providers, as may be appropriate.
6. Provide guidance regarding medication inventory, consistent with the needs of the community and established protocols.
7. Maintain reasonable availability by phone at all times, unless notice of unavailability is provided to Whittier identifying an alternate medical provider.
8. Assist with OSHA Respiratory Physicals for members required to wear respiratory protection annually