

Agenda Statement

Meeting Date: October 20, 2026
To: City Council
Through: Jackie C. Wilde, City Manager
From: Kristin Erchinger, Finance Director
Agenda Item: CRW Contract Amendment to Expand Scope of Work



BACKGROUND, JUSTIFICATION, & INTENT:

The City utilizes CRW Engineering (CRW) to provide independent third-party engineering, GIS, surveying, contract administration and construction management services for various projects. CRW was hired as the result of a competitive procurement process. The current contract with CRW was extended to December 31, 2028 via Resolution 2025-045.

The City is in the process of advertising a Request for Proposals for Engineering Services for these same types of services, in order to ensure a fair and competitive environment for third-party services. However, pending the results of that process, the City desires to continue working with CRW on projects that are already on the City's plate and which we are requesting their continued assistance. These additional projects will be added to the scope of the current contract with CRW to include: harbor restrooms with utility connections; arctic entry and capital repairs to City Hall; West Whittier Street to include water/sewer lines; BTI asbestos mitigation project; harborview uplands with breakwall; conceptual market between launch ramp and gangway; Glacier Street water and sewer utilities near campground/parking to serve future residential development; water/sewer/paving to Whittier Falls Park; mountain goat court surveying/platting; tideland matters assistance; GIS and surveying; and property surveying/platting on Shotgun Cove Road.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Comprehensive Plan: Click or tap here to enter text.	☐	☐	☒
2. Whittier Code:	☐	☐	☒
3. Other: <i>Resolution 2025-045</i>	☒	☐	☐

FISCAL NOTE: This action does not increase the budget for engineering services. Those services have been included in the budget and/or within the capital project budget for each separate project.

ATTORNEY REVIEW: ☐ Yes ☐ No ☒ Not Applicable

RECOMMENDATION: City Council authorize an amendment to the CRW contract to expand the scope of work.