

**CITY OF WHITTIER, ALASKA
RESOLUTION 2026-031**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WHITTIER, ALASKA,
ADOPTING STANDARDIZED LEASE TEMPLATES PURSUANT TO WHITTIER
MUNICIPAL CODE SECTION 3.38.340**

WHEREAS, Section 3.38.340 of the Whittier Municipal Code directs the City Manager to develop standardized lease templates for use in leasing City-owned property and related interests; and

WHEREAS, Section 3.38.340 requires that such standardized lease documents be reviewed by the City Attorney and approved by the City Council; and

WHEREAS, Section 3.38.350 of the Whittier Municipal Code requires that all leases be approved by Council via resolution, except as otherwise provided for short-term leases; and

WHEREAS, the adoption of standardized lease templates establishes consistent baseline terms but does not authorize the execution of any specific lease; and

WHEREAS, the City Manager has developed the required standardized lease templates, and the City Attorney has reviewed them for legal sufficiency.

NOW, THEREFORE, THE WHITTIER CITY COUNCIL HEREBY RESOLVES:

Section 1. Adoption of Standardized Lease Templates. Pursuant to Whittier Municipal Code Section 3.38.340, the City Council hereby adopts the following standardized lease templates, attached hereto and incorporated by reference as exhibits:

- Exhibit A – Standardized Ground Lease Template
- Exhibit B – Standardized Sublease Template
- Exhibit C – Standardized Building Lease Template

Section 2. Use of Standardized Lease Templates. The City Manager is authorized and directed to utilize the adopted standardized lease templates for applicable leases of City-owned property, subleases of third-party property, and leases of space in City-owned buildings.

Section 3. This resolution shall be effective immediately upon adoption.

CITY OF WHITTIER, ALASKA

RESOLUTION 2026-031

Page 2 of 2

PASSED AND APPROVED by a duly constituted quorum of the Whittier City Council
on this _____ day of _____, 2026.

Victor Shen
Mayor

AYES:
NOES:
ABSENT:
ABSTAIN:

ATTEST:

Shelby Carlson
Acting City Clerk

(City Seal)