

Agenda Statement



Meeting Date: October 27, 2025
To: City Council
Through: Jackie C. Wilde, City Manager
From: Kristin Erchinger, Finance Director
Agenda Item: Updating Authorized Signatories on City Bank, Investment, Credit Accounts

BACKGROUND, JUSTIFICATION, & INTENT:

Whittier Municipal Code 3.24.030 establishes two classes of required signatories for City payment transactions; one from among members of the City Council and one from among the appointed officials of the City, including City Manager and at least one other appointed official. The City periodically experiences changes in personnel and elected members of the City Council and as a result, must amend its list of authorized signers on the City's accounts.

Resolution #44-2019 passed by the Whittier City Council on December 23, 2019, authorized the City to utilize electronic signatures for payments made on behalf of the City, so long as the signatures comport with WMC 3.24.030.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Comprehensive Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Whittier Code: <i>Chapter 3.24 Disbursements</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Other	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

FISCAL NOTE: There is no financial impact of this change in authorized signers.

ATTORNEY REVIEW: Yes No Not Applicable

RECOMMENDATION: Approve Resolution 2025-038 authorizing signatories for all City bank, investment, debt and credit accounts and rescinding all previous resolutions in conflict herewith.