

Agenda Statement



Meeting Date: August 19, 2026
To: City Council
Through: Jackie C. Wilde, City Manager
From: Shelby Carlson, Assistant City Manager
Agenda Item: Resolution 2026-040

BACKGROUND, JUSTIFICATION, & INTENT:

The City issued Request for Proposals (RFP) 2026-03 to obtain professional real property appraisal services for City-owned and City-managed properties in Whittier. The procurement supports the City's ongoing efforts to administer its municipal lease portfolio and obtain current valuation information needed for lease administration activities, including lease renewals, assignments, transfers, rent reviews, amendments, and other related actions.

Following the City's procurement process, Black-Smith, Bethard & Carlson, LLC was selected to provide the requested appraisal services. The proposed contract includes appraisal of the parcels identified in the RFP and establishes pricing for additional appraisal assignments that may be requested by the City in the future.

This resolution approves the contract and appropriates funding for the initial appraisal assignment.

CONSISTENCY CHECKLIST:

	Yes	No	N/A
1. Legislative Priorities	☐	☐	☒
2. Comprehensive Plan: 2.2.2 <i>Work to enforce current lease agreements, City rules, and City regulations</i>	☒	☐	☐
3. Whittier Code: 3.32 <i>Article II, General Contracting Procedures</i>	☒	☐	☐
4. Other	☐	☐	☒

FISCAL NOTE: To be provided verbally.

ATTORNEY REVIEW: ☒ Yes ☐ No ☐ Not Applicable

RECOMMENDATION: Administration recommends approval of Resolution 2026-040.