MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: July 15, 2025

Subject: Request to Reschedule September Regular Meeting

Administration respectfully requests Council consideration of rescheduling the regular City Council meeting currently set for Tuesday, September 16, 2025, to Tuesday, September 23, 2025.

This adjustment would ensure that key staff are present to support the meeting and its associated agenda items. Rescheduling to the 23rd would help avoid logistical constraints and allow for a more prepared and complete presentation of materials.

If Council wishes to proceed, a motion to reschedule the September regular meeting to September 23 would be required. Thank you for your consideration.