



CITY OF WHITTIER

Gateway to Western Prince William Sound

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MEMORANDUM

To: Mayor Shen and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: November 18, 2025

Subject: Vacancies on City Council Committees

With the turnover in members, Administration would recommend revisiting member appointments on Council Committees. This is a list based only on the publicly available information recorded in legislative history.

Parks and Recreation Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5745e34523a62>

Purpose: Develop parks and recreation for use by citizens and visitors

Members: Shen, Loan, and three community members

Established: Originally established via Resolution 227-91

Historical Preservation Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5caaa6049b749>

Purpose: Support current museum curator

Members: To Be Determined

Established: Requested April 4, 2023

Council Policy & Procedures Manual Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=5caaa87db612b>

Purpose: Draft a Council Policy & Procedures Manual

Members: Two Council Members, City Clerk, City Attorney, Assistant City Manager

Established: May 9, 2023 via Resolution 2023-016

City Lands Advisory Committee

<https://library.municode.com/ak/whittier/munidocs/munidocs?nodeId=63430447ff367>

Purpose: Identify the City's interest in properties within its borders and develop options and action plans for ownership and management of such property

Members: Mayor, four City Residents, one subject matter expert, two Council Members

Established: November 21, 2023 via Ordinance 2023-005 (expires 12/31/2025)

Status: Inactive at this time

Whittier Moves (and Safe Streets for All) Technical Advisory Committee

Purpose: Enhance collaboration, streamline decision-making, and ensure the coherent development of initiatives such as the Whittier Moves: Transportation Master Plan and similar projects

Council Representation: One Council Member

Established: Pending completion of ADOT's procurement process.

Administration recommends the Council appoint members to the following vacancies:

1. Council Manual Committee (if desire to continue as a committee): two members
2. City Lands Advisory Committee: Mayor and two members
3. Whittier Moves Technical Advisory Committee: one member