



CITY OF WHITTIER

Gateway to Western Prince William Sound

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MEMORANDUM

To: Mayor Blair and Council Members

Through: Jackie C. Wilde, City Manager

From: Shelby Carlson, City Clerk

Date: October 21, 2025

Subject: Destruction of Ballots from the October 1, 2024, Regular Election

The purpose of this memorandum is to inform you that, in accordance with Whittier Municipal Code (WMC) 2.06.330, "Stringing, preserving and destroying ballots," the ballots from the October 1, 2024, regular election are scheduled for destruction, as one year has passed since the date of the election.

Per the code, the ballots were strung, counted, and sealed by the election judges, and I have preserved them in a sealed envelope for the required period. These ballots were to be used only in case of contest. Now, the time has come to destroy the ballots, as required under WMC 2.06.330, which specifies that the City Clerk shall destroy the ballots upon notification of the Council.

As the year has expired, I am notifying the Council that I will proceed with the destruction of the ballots and will annotate the materials destroyed in the permanent records disposition file of the City. The destruction will be carried out by secure means, as determined by my office.

Please let me know if you have any questions or concerns regarding this process.