



www.whitewater-wi.gov
Telephone: (262) 249-6701

Office of Neighborhood Services
312 W. Whitewater St.
Whitewater, WI 53190

March 30, 2026

**RE: 328 W. Main Street
Hamilton House Parking Lot
Parcel # /OT 00036**

Dear Property Owner,

On March 19, 2026, you filed an application to expand the parking lot at 328 W. Main Street, Whitewater, WI 53190.

Per the application and zoning code section 19.51.040 (C), "No driveway may be closer than three feet to an abutting property line, except where two adjacent lots have a common driveway then the three-foot minimum distance shall not apply. Common, shared, and cross-access driveways between adjacent lots are permitted, provided that such driveways are established by recorded easement that may not be removed except by approval of the city or as otherwise permitted by law (such as nonconforming use or prescriptive easements)."

As such, the application has been denied by our office.

Per 19.72.050, Appeals from the decision of the zoning administrator concerning the literal enforcement of this title may be made by any person aggrieved, or by an officer, department, commission, or bureau of the city. Such appeals shall be filed with the secretary within fifteen days after the date of written notice of decision or order of the zoning administrator. Such appeals and applications shall include the following:

1. Site plan as required under Chapter 19.63 of this title;
2. Additional information required by the board of zoning appeals or by other chapters in this title, such as Chapter 19.46 of this title.

The right to an appeals hearing shall be contingent upon applicant's prepayment of costs of publication and mailing of notices required by the ordinance codified in this title, as computed and billed by the secretary, prior to the time set for hearing.

Please contact me with any questions or concerns.

Regards,

A handwritten signature in black ink, appearing to read "Allison Schwark".

Allison Schwark
(262) 249-6701
mcodeenforcement@gmail.com