

Task Order No. 23-09
City of Whitewater, Wisconsin (OWNER)
and Strand Associates, Inc.® (ENGINEER)
Pursuant to Agreement for Technical Services dated December 30, 2020

Project Information

Project Name: Fire Department Bunk Room and Restroom Remodel

Project Description: Remodel of the staff breakroom to individual bunk rooms and renovation of the men's and women's restrooms in the basement of OWNER's existing Fire Department.

Services Description: Preliminary design, final design, and bidding-related services.

Scope of Services

ENGINEER will provide the following services to OWNER.

Preliminary Design Services

1. Review applicable existing drawings and documents from OWNER for the existing Fire Department building.
2. Attend a project kickoff meeting with OWNER in person to review the general Fire Department layout, discuss project design considerations, and perform a site walk through of the spaces to be renovated.
3. Review State of Wisconsin and OWNER's codes and standards that may be applicable to the project.
4. Prepare design development drawings and technical specifications (50 percent completion) for the size and character of the architectural, mechanical, electrical, and fire alarm and plumbing system modifications and additions.
5. Prepare an opinion of probable construction cost (OPCC) at 50 percent design development.
6. Participate in a virtual meeting with OWNER via Microsoft Teams for review of the drawings and technical specifications. Document with meeting minutes and action item list.

Final Design Services

1. Incorporate OWNER review comments, as appropriate, into drawings and technical specifications following the 50 percent design development review meeting.

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2. Prepare Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2018 edition, technical specifications, and engineering drawings in AutoCAD 2020 format including the following:
 - a. Architectural drawings, sections, details, schedules, and technical specifications.
 - b. Plumbing and heating, ventilation, and air conditioning (HVAC) drawings, details, isometric drawings, schedules, and technical specifications.
 - c. Electrical and fire alarm drawings and technical specifications including power and lighting, HVAC equipment connections, and fire alarm systems.
3. Prepare final OPCC.
4. Provide documents to OWNER for review. Incorporate review comments, as appropriate, into the Bidding Documents.
5. Submit final drawings and technical specifications sealed by a registered architect or engineer to the State of Wisconsin Department of Safety and Professional Services, if needed, and OWNER. ENGINEER's compensation includes an allowance of up to \$500 in building plan review fees. OWNER shall compensate ENGINEER for the actual plan review fees.

Bidding-Related Services

1. Distribute Bidding Documents electronically through QuestCDN, available at www.strand.com and www.questcdn.com. Submit Advertisement to Bid to OWNER for publishing.
2. Prepare addenda and answer questions during bidding.
3. Conduct electronic bid opening through QuestCDN. Tabulate and analyze bid results and assist OWNER in the award of the Construction Contract.
4. Prepare three sets of Contract Documents for Signature.

Service Elements not Included

In addition to those items listed in the associated Agreement for Technical Services, the following are not included in this Task Order. If required, they may be provided through an amendment to this Task Order or through a separate task order with OWNER.

1. Design for replacement of existing air handling units supplying air to current break room space.
2. Design for removal or replacement of existing below floor plumbing drains or addition of new below floor plumbing drains.
3. New electrical distribution equipment. The existing electrical distribution system is anticipated to be adequate to support the needs of the project.

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- 4. Design of alerting system associated with fire calls. It is anticipated that OWNER will use the current supplier of the existing system for the new spaces. Conduit and wiring will be provided as part of the project at locations to be determined by OWNER and the system supplier.
- 5. New fire alarm control panels, which are anticipated to not be required. The existing fire alarm control panel is adequate to support the new fire alarm devices required.

Compensation

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$37,000.

Schedule

Services will begin upon execution of this Task Order, which is anticipated the week of October 16, 2023. Services are scheduled for completion on April 12, 2024.

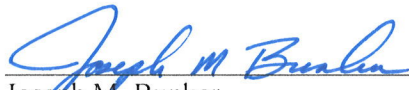
TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®


CITY OF WHITEWATER



 Joseph M. Bunker
 Corporate Secretary

10/23/23

 Date



 John Weidl
 City Manager

10/17/23

 Date