



Strand Associates, Inc.<sup>®</sup>  
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Amendment No. 1 to Task Order No. 23-09  
 City of Whitewater, Wisconsin (OWNER)  
 and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
 Pursuant to Agreement for Technical Services dated December 30, 2020

This is Amendment No. 1 to the referenced Task Order.

Project Name: Fire Department Bunk Room and Restroom Remodel

Under **Scope of Services**,

Bidding-Related Services, ADD the following:

“5. Prepare Bidding Documents and perform Bidding-Related Services Items Nos. 1 through 4 for readvertisement for bid.”

After Bidding-Related Services, ADD the following:

“Construction-Related Services

1. Provide contract administration services including attendance at preconstruction conference, review of contractor’s shop drawing submittals, review of contractor’s periodic pay requests, attendance at construction progress meetings, periodic site visits, and participation in project closeout.
2. Attend up to three virtual construction progress meetings and review the construction schedule at each meeting.
3. Review the initial construction schedule and contractor-prepared schedule of values.
4. Provide up to 32 hours to review contractor’s shop drawing submittals.
5. Provide up to four hours to respond to contractor’s requests for information.
6. Prepare changes to the Contract Documents after contract execution through the use of cost proposal requests and change orders.
7. Review contractor’s monthly pay requests. ENGINEER will rely on OWNER’s review of the contractor’s progress.
8. Provide a site visit by one person during construction to meet with OWNER and contractor and observe construction progress.
9. Provide a site visit by three personnel to develop a substantial completion list of items to be completed or corrected by contractor.

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- 10. Provide record drawings in electronic format from information compiled from contractor's records. ENGINEER is providing drafting Services only for record drawings based on the records presented to ENGINEER by contractor and OWNER. ENGINEER will not be liable for the accuracy of the record drawing information provided by contractor and OWNER.”

Under **Compensation**, CHANGE \$37,000 to “\$54,000.”

Under **Schedule**, CHANGE April 12, 2024, to “April 30, 2025.”

TASK ORDER AMENDMENT AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WHITEWATER

**DRAFT**

**DRAFT**

\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

Date

\_\_\_\_\_  
John Weidl  
City Manager

Date

NOT FOR SIGNATURE