



Council Agenda Item

Meeting Date: October 1st, 2024

Agenda Item: Strand Task Order 23-09 (Amended)

Staff Contact (name, email, phone): Kelly Freeman, kfreeman@whitewater-wi.gov (262) 473-0116

BACKGROUND

(Enter the who, what when, where, why)

Strand Associates provided preliminary & final designs, along with bidding related services for the new Fire Department bunkrooms approved by the Common Council during the September 5th, 2023 Common Council meeting. During the bidding timeline, no bids were submitted by contractors for the project. The approved recommendation from Fire/EMS Chief Freeman during the May 7th, 2024 Common Council meeting was to reopen the bidding process in the fall of 2024, with construction during the winter of 2024/2025.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

Common Council approved Strand Associates to design and assist with the bidding process for the construction of new bunk rooms and bathroom remodel for the Fire Department during the September 5th, 2023 Common Council meeting.

FINANCIAL IMPACT

(If none, state N/A)

The original approved design and bidding assistance cost were \$37,000. Strand's amended task order would aid during the second bidding process, up to 32 hours of contractor drawings review, along with 2 site visits during construction for an additional \$17,000.

STAFF RECOMMENDATION

Staff recommends a motion to approve the amended Strand Task Order 23-09.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- Amended Strand Task Order 23-09.
- The anticipated project schedule is as follows.
 - DRAFT Task Order Amendment for Re-Bid and Construction Services to City: September 23, 2024.
 - Council Meeting for Task Order Amendment Approval: October 1, 2024.
 - Signed FINAL Task Order Amendment: October 4, 2024.
 - Advertisement to Paper: October 17, 2024.
 - Bid Advertisement No. 1: October 24, 2024.
 - Bid Advertisement No. 2: October 31, 2024.
 - Bid Opening: November 8, 2024.
 - Council Meeting to Award Contract: November 19, 2024.
 - Signed Contract: December 31, 2024.
 - Substantial Completion: May 2, 2025.
 - Final Completion: May 30, 2025.