



## Finance Committee Agenda Item

Meeting Date: October 24, 2023

Agenda Item: Additional IT Position Request

Staff Contact (name, email, phone): Rachelle Blitch, [rblitch@whitewater-wi.gov](mailto:rblitch@whitewater-wi.gov) , 262-473-1380

### BACKGROUND

(Enter the who, what when, where, why)

A request is being made to add another FTE to the IT department. The staff was surveyed on what support they need and their biggest concern was IT helpdesk support. This department is currently and historically operated with a single FTE. With additional devices and applications being added the need has surpassed the departments current resources.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

### FINANCIAL IMPACT

(If none, state N/A)

The proposed salary range is \$25.72 to \$31.21.

### STAFF RECOMMENDATION

It is important that we give all of our departments and employees the support they need to be successful. This reduces turnover, employee burnout, and increases employee morale. This is also an important aspect of disaster planning.

### ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. IT Justification Memo
2. IT Admin Job Description
3. IT Tech Job Description
4. IT Intern Job Description