



# OWNER REVIEW

**Strand Associates, Inc.<sup>®</sup>**  
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Task Order No. 26-04  
City of Whitewater, Wisconsin (OWNER)  
and Strand Associates, Inc.<sup>®</sup> (ENGINEER)  
Pursuant to Agreement for Technical Services dated January 6, 2026

## Project Information

Project Name: 2026 Stormwater Detention Basin Maintenance

Services Description: Provide topographic survey, sediment sampling, design, and bidding-related services for maintenance of three existing stormwater detention basins.

## Scope of Services

ENGINEER will provide the following services to OWNER.

### Design Services

1. Attend one virtual kickoff meeting with OWNER to discuss the project scope and schedule.
2. Prepare topographic survey of three of OWNER's existing stormwater detention basins: Waters Edge Drive Wet Detention Basin (north), Waters Edge Drive Wet Detention Basin (south), and Starin Road Wet Detention Basin.
3. Provide the following sediment and parent material sampling services at each of the stormwater detention basins.
  - a. Collect composite sediment samples from two sediment cores taken at each end of each existing stormwater detention basin. Collect a composite parent material sample from the bottom of each sediment core. A total of six composite sediment and six parent material samples will be taken.
  - b. Submit three composite sediment samples and three parent material samples to CT Laboratories, LLC, in Baraboo, Wisconsin; for laboratory analysis for the parameters listed in Wisconsin Administrative Code, Chapter NR 528.06(3)(b)1-4, and the additional parameters listed in Chapter NR 528.06(3)(b)5.
  - c. Evaluate laboratory analysis results and proposed sediment end use. Provide criteria for potential disposal sites for potentially contaminated sediment to OWNER.
  - d. Provide a signed Certification Form 4400-248, supporting documentation consisting of a map showing sample locations, and the laboratory report to OWNER.
4. Provide the following drawings for each of the three stormwater detention basin sites:
  - a. Cover sheet.
  - b. Existing survey and control sheet.
  - c. Access and erosion control sheet.
  - d. Detail sheet.
  - e. Plan sheets showing the limits of the sediment removal.
  - f. Cross section sheets showing the limits of sediment removal.
  - g. Restoration sheet.

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5. Prepare draft Bidding Documents using Engineers Joint Contract Documents Committee C-700 Standard General Conditions of the Construction Contract, 2018 edition, technical specifications, and engineering drawings. Bid alternatives and bid phasing are not included.
6. Submit draft Bidding Documents to OWNER electronically for review.
7. Prepare a prebid opinion of probable construction cost (OPCC) for the project and submit to OWNER. The OPCC will be prepared in accordance with the Association for the Advancement of Cost Engineers Cost Estimate Classification System, Class 3 estimate.
8. Attend a virtual progress meeting with OWNER to discuss preliminary Bidding Documents.
9. Incorporate OWNER review comments, as appropriate, and prepare final Bidding Documents.
10. Prepare an updated OPCC for the project and submit to OWNER.

### Bidding-Related Services

1. Distribute Bidding Documents electronically through QuestCDN, available at [www.strand.com](http://www.strand.com) and [www.questcdn.com](http://www.questcdn.com). Submit Advertisement to Bid to OWNER for publishing.
2. Prepare addenda and answer questions during bidding.
3. Conduct electronic bid opening through QuestCDN, tabulate and analyze bid results, and assist OWNER in the award of the Construction Contract.
4. Prepare two sets of Contract Documents for signature.

### **Services Elements Not Included**

In addition to those listed in the associated Agreement for Technical Services, the following are not included in this Task Order. If required, they may be provided through an amendment to this Task Order or through a separate task order.

1. Additional Sediment Sampling: Collection and analysis of additional sediment samples, if recommended due to detection of elevated contaminant levels.
2. Construction-Related Services: Any services involved in performing construction-related services.

### **Compensation**

OWNER shall compensate ENGINEER for Services under this Task Order on an hourly rate basis plus expenses an estimated fee of \$45,000.

### **Schedule**

Services will begin upon execution of this Task Order, which is anticipated the week of February 9, 2026. Services are scheduled for completion on December 31, 2026.

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## OWNER's Responsibilities

In addition to the items listed in the associated Agreement for Technical Services, OWNER shall be responsible for the following:

1. Pay all laboratory analytical fees, anticipated to be approximately \$5,000.
2. Coordinate with private property owners and acquire temporary construction easements, permanent drainage, or stormwater easements or to purchase land as needed to perform maintenance activities for the existing detention basins.

## TASK ORDER AUTHORIZATION AND ACCEPTANCE:

ENGINEER:

OWNER:

STRAND ASSOCIATES, INC.®

CITY OF WHITEWATER, WISCONSIN

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\_\_\_\_\_  
Joseph M. Bunker  
Corporate Secretary

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jason Weidl  
City Manager

\_\_\_\_\_  
Date

NOT FOR  
SIGNATURE

