



Council Agenda Item

Meeting Date: August 6, 2024

Agenda Item: City Manager Annual Review Policy

Staff Contact (name, email, phone): Sara Marquardt, smarquardt@whitewater-wi.gov, 262-473-1387

BACKGROUND

(Enter the who, what when, where, why)

The Common Council reviewed the current policy at the June 20, 2023 meeting. Council made a number of suggestions including adding a six-month review, incorporation of the management plan into the evaluation and utilization of a process similar to the library director evaluation process.

The City Manager Annual Review Policy was approved at the August 1, 2023 meeting with the special instructions that the policy would be reviewed annually prior to conducting a review of the City Manager.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- 1) June 20, 2023 – Common Council reviewed the City Manager Annual Review Policy. Suggested changes included the addition of a six-month review and incorporation of the management plan into the policy.
- 2) August 1, 2023 – HR presented revisions to the City Manager Annual Review Policy. Minor changes were requested and the policy was approved.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Staff recommends no changes pending feedback from the Council.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

1. City Manager Annual Review Policy 2023