



To: City Council Members and Management Team

From: Rachelle Blitch, Finance Director

Re: 2024-2025 Budget Review Timeline

The Finance Committee will conduct a detailed review of the 2024-2025 Budget Proposal as follows:

- a. Departments present to the Finance Committee at scheduled meetings with a published agenda that will enable interested parties to attend.
- b. Meeting agenda provides for questions and requests while the Departments are present and available for further detail/discussion. Any necessary analysis/follow-up would be performed for action in the next scheduled meeting.

Tuesday, October 10th 6pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Stacey L, Kelly F, Dan M, Sabrina O, Adam V

1. Library (220, 55111)	1-3
2. Fund 249 – Fire and EMS	4-5
3. Fund 210 – Fire/Rescue Equipment Fund	6
4. Fund 810 – Rescue Squad Equip/Educ Fund	7
5. Police	
a. Administration (52100)	8
b. Patrol (52110)	9
c. Investigation (52120)	10
d. Community Services (52140)	11
e. Communications/Dispatch (52600)	12
f. Fund 216 – Vehicle Replacement	13
6. Fund 295 – Police Department – Trust Fund	14

Thursday, October 12th 6pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Brad M, Ben M, Brian N, Jim B

1. Public Works	
a. Administration (53100)	1
b. Shop/Fleet Operations (53230)	2

c. Street Maintenance (53300)	3
d. Street Ice, Snow (53320)	4
e. Street Lights (53420)	5
2. Fund 215 – Equipment Replacement	6
3. Fund 230 – Solid Waste/Recycling	7
4. Fund 250 – Forestry	8
5. Fund 280 – Street Repair	9
6. Fund 610 – Water Utility	10-17
7. Fund 620 – Wastewater Utility	18-24
8. Fund 630 – Storm Water Utility	25-28
9. Fund 820 – Rock River Stormwater Group	29
10. Fund 200 – Media Services	30
11. Fund 208 – Parking Permits	31
12. Fund 235 – Rideshare Grant Program	32
13. Fund 260 – Sick Leave Severance	33
14. Fund 271 – Insurance – SIR	34
15. Fund 452 – Birge Fountain	35
16. Fund 459 – Depot Restoration	36
17. Fund 920 – Innovation Center	37

Monday, October 16th 3:30pm **Special Finance Committee Meeting** to review the following budgets:

Rachelle, Michelle D, Hunter K,

1. Parks & Recreation Overview	
a. Parks Administration (55200)	
b. Park Maintenance (53270)	
c. Recreation Administration (55210)	
d. Recreation Programs (55300)	
e. Sr. Citizen's Programs	
f. Community Events/Projects (55320, 55330)	
g. Facilities (51600, 55111)	
2. Fund 217 – Building Repair	
3. Fund 225 – Skate Park	
4. Fund 240 – Parkland Acquisition	
5. Fund 245 – Parkland Development	
6. Fund 246 – Field of Dreams	
7. Fund 247 – Aquatic Center	
8. Fund 248 – Park & Recreation Special Revenue	
9. Fund 272 – Lakes Improvement	
10. General Fund Overview	
a. Revenue	
b. Expenditures	
11. Neighborhood Services (52400)	
12. Capital Improvement Program (CIP pdf document)	
13. Debt Service – Revenue and Expense, Projections	

14. Fund 450 – Capital Project Fund	
15. Administration	
16. General Administration (51400)	
a. Legislative Support (51100)	
b. Contingencies (51110)	
c. Legal (51300)	
d. Municipal Court (51200)	
e. IT (51450)	
f. Finance (51500)	
g. Insurance/Risk Management (51540)	
h. Emergency Preparedness (52500)	
17. Fund 214 – Elections	
18. Downtown Whitewater Grant	
19. Transfers – General Fund	
20. Fund 900 – Economic Development	
21. TIDs 10-14	
22. Proposed Revisions based on review feedback	
23. Recommendation to full council for approval	

Tuesday, October 17 th 6:30pm	Regular Council meeting. City Manager Presents Requested Budget to Council
Tuesday, October 17 th	Deliver Public Notice to Whitewater Register (Class 1 public notice, >15 days prior to Public Hearing)
Thursday, October 19 th	Public Notice Publication Date
Tuesday, November 7 th 6:30p	Regular Council Meeting. Present Recommended Budget containing cumulative revisions/final adjustments to full council
Tuesday, November 21 st 6:30p	Regular Council Meeting. Public Hearing and Formal Adoption of the 2024 Budget and Tax Levy
Mid-December	Publish Approved 2024-2025 Budget document (final revised) to Common Council, Citizens, Department Heads. Post on city’s website.