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Office of Information Technology
312 W. Whitewater St.
Whitewater, WI 53190

To: City Council

Rachelle Blicht, Director of Finance and Administrative Services

From: Tim Neubeck, IT Director

Date: October 31, 2024

Re: 10/22/24 Finance Committee Follow Up

At the conclusion of the conclusion of the 10/22/24 Finance Committee meeting, I was directed to provide additional context to each policy. First, Councilman Singer requested the AI & LLM Acceptable Use Policy come back to the Finance Committee for evaluation every 6 months due to the changing nature of artificial intelligence and large language models. This would be for the April Finance Committee Meeting.

Second, Councilman Singer asked if we buy extended warranties for our PCs and laptops pertaining to the proposed Hardware Replacement Policy, and the answer is that the City does not at this time due to the additional cost it would put on the City. I only purchase extended warranties for items that are sensitive and difficult to replace such as server equipment and larger network switches.

Lastly, Councilman Schanen asked if the Bring Your Own Device Policy extends to the City Council, Committees, and Commissions. This policy only affects City Council members are they are technically employees of the City and use their personal devices to conduct City business. Non-Councilmembers of Committees and Commissions are exempt from this policy unless they too are City employees.