



**Urban Forestry Commission Meeting**  
**Monday, March 25, 2024 – 4:30 PM**  
**Cravath Lakefront Room**  
**312 W. Whitewater Street**  
**Whitewater, WI 53190**  
Hybrid Meeting

### **Meeting Minutes**

#### **1. Call to Order and Roll Call**

Present: Sherry Stanek, Bill Chandler, Rose Mary Leaver, Brienne Brown

Absent: Ryan Tevis, Nick Alt, Patrick Taylor

Staff: Brian Neumeister, Kevin Boehm

Guests: Kristy Martin, Theresa Stegemann

Meeting called to order at 4:34 by Stanek

#### **2. Approval of Minutes from January 22, 2023**

Motioned by Brienne Brown. Seconded by Rose Mary Leaver. Ayes: Stanek, Chandler, Brown, Leaver. Nays: None Absent: Tevis, Alt

#### **3. Hearing of Citizen Comments**

No Comments

#### **4. Staff Report**

Brian Neumeister gave an update on city staff's tree trimming and stump grinding activities. Staff has received a quote on GIS equipment and is waiting on a quote for tree inventory services.

#### **5. Tree City**

1. Tree sale dates and hours are as follows:
  - a. April 26 11am -6pm
  - b. April 27 8am – 4pm
  - c. April 28 12pm-4pm
2. Stanek will update the dates on the yard signs and get those out.
3. Stanek will draft an article for the Banner and submit for publication.

4. Stanek asked Boehm to secure \$150 in small bills as petty cash for tree sale change.
5. Nick Alt has a guarantor to purchase remaining trees left over from tree sale.
6. Brad Marquart may be able to use some trees for the landscaping at the water barn facility at Starin.
7. Stanek mentioned that there currently is 1 open space on the committee and soon to be a 2<sup>nd</sup> with Patrick Taylor moving to California.
8. Stanek shared that Jim Neis will be creating the flyer for the tree sale.
9. Boehm stated the banner can go above main street on April 22<sup>nd</sup> and come down on the 29<sup>th</sup>.
10. Brian will look for the Arboretum at Starin Park banner to install prior to the tree sale.
11. Stanek said the purpose of the tree sale is to get native trees into the community.

#### **6. Future Agenda Items**

- a. Determine if the group wishes to participate in the City Market.
- b. Determine if the group wishes to participate in International Children's Day.
- c. Discussion on the use of the oak trees at the Library.
- d. Birds

#### **7. Adjournment**

- a. Motioned by Brienne Brown to adjourn at 5:12 PM. Seconded by Bill Chandler. Ayes: Stanek, Chandler, Brown, Leaver. Nays: None Absent: Tevis, Alt

Respectfully Submitted,

*Kevin Boehm*

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