



CDA Agenda Item

Meeting Date:	November 21, 2024
Agenda Item:	Inventalator Demand Letter
Staff Contact (name, email, phone):	Taylor Zeinert tzeinert@whitewater-wi.gov 262-473-0148

BACKGROUND

(Enter the who, what when, where, why)

At the September 19, 2024 CDA meeting , Finance Director Rachelle Blich presented a report regarding the status of the outstanding Inventalator Capital Catalyst Loans. It was the recommendation of Finance Director Blich to have CDA Attorney Rick Manthe assess the feasibility and means of pursuing collection. The body passed a motion directing staff to connect with Attorney Manthe to assess the feasibility and means of pursuing collection.

At the October 17, 2024 CDA meeting, a memo was presented to the CDA regarding the status of Attorney Manthe’s findings. Attorney Manthe shared that there is a valid UCC-1 Financing Statement on file with the Department of Financial Institutions. Attorney Manthe advised that if the CDA would like to pursue collection of funds, a demand letter should be sent. EDD Zeinert asked Attorney Manthe to start drafting a demand letter.

The demand letter was sent to CEO Coby Skonord on October 25, 2024 via mail and email.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- Memo of the financial status of the loan was presented to the CDA on September 19, 2024.
- Memo updating the CDA on the status of the possible collection was presented on October 17, 2024.

FINANCIAL IMPACT

(If none, state N/A)

Current balance of the loans:

- \$77,500 principal plus \$44,594.09 accrued interest totaling \$122,094.09
- •\$27,500 principal plus \$18,754.72 accrued interest totaling \$46,254.72

STAFF RECOMMENDATION

N/A

ATTACHMENT(S) INCLUDED

(If none, state N/A)

- Copy of the Demand Letter that was sent to CEO, Coby Skonord
- Promissory Note