



## PARC Agenda Item

Meeting Date: January 12, 2026

Agenda Item: Permit Expiration

Staff Contact (name, email, phone): Llana Dostie, Zoning Specialist

### BACKGROUND

(Enter the who, what when, where, why)

Following a review of the municipal code, staff identified an absence of permit expiration timeframes, other than those related to state statute for new construction and commercial projects. Accordingly, we are requesting the creation and adoption of a permit expiration ordinance. Permit expirations for projects involving fencing, siding, decking, and accessory structures would no longer remain active for a two-year period, thereby preventing such projects from remaining incomplete for extended durations. Additionally, reducing the permit expiration period for commercial additions and alterations valued under \$500,000 from two years to one year will help ensure timely completion and discourage projects from lingering in a partially completed state.

### PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

N/A

### FINANCIAL IMPACT

(If none, state N/A)

N/A

### STAFF RECOMMENDATION

Staff recommend that the City of Whitewater PARC:

1. Recommend approval of all ordinance sections to the Whitewater Common Council.

### ATTACHMENT(S) INCLUDED

(If none, state N/A)

Draft Ordinance.