



Public Works Committee Meeting

*City Manager Conference Room, 2nd Floor
312 W. Whitewater St.
Whitewater, WI 53190
*In Person and Virtual

Tuesday, February 10, 2026 - 5:15 PM

MINUTES

CALL TO ORDER

The Public Works Committee meeting was called to order by Board President Hicks at 5:24 p.m.

ROLL CALL

PRESENT: Board Member Hicks, Board Member Majkrzak

ABSENT: Board Member M. Smith

OTHERS: Marquardt

APPROVAL OF AGENDA

Motion Made by Board Member Hicks to approve the agenda for Tuesday, February 10, 2026, Seconded by Board Member Majkrzak.

APPROVAL OF MINUTES

1. Approval of minutes from January 13, 2026

Motion made by Board Member Majkrzak to approve the minutes from January 13, 2026, Seconded by Board Member Hicks.

Voting Yea: all via voice (2)

Voting Nay: None

Absent: Board Member M. Smith

HEARING OF CITIZEN COMMENTS

None

NEW BUSINESS

2. **Discussion and Possible Action regarding award of Contract 2-2026, Putnam Street.**

Marquardt stated Putnam Street is planned for reconstruction in 2026. Included in this project is installing a new water main, storm sewer, curb & gutter and asphalt pavement. The project also includes some work on Walworth Avenue between Putnam Street and Scott Street. Work in this section includes replacing storm sewer and asphalt pavement. The project had a bid opening on Wednesday, February 4, 2026. Six (6) bids were received.

• CJP Excavating	\$554,184.05
• RR Walton & Company	\$587,024.25
• Forest Landscaping & Construction	\$598,594.00
• Rock Road Companies	\$660,490.50
• Fischer Excavating	\$662,467.50
• The Wanasek Corporation	\$678,467.00

The design of this project was approved in the 2022-2023 CIP budget with the Task Order approved by the Public Works Committee and Common Council in August 2022. The project was originally

scheduled for construction in 2024, but discussions with the railroad about storm water drainage resulted in the project being delayed. The construction project was approved as part of the 2026-2027 CIP budget.

The low bid came in higher than the budgeted amount. The breakdown, by account, is listed below.

	<u>Budgeted</u>	<u>Bid</u>
Levy	\$235,100	\$277,111.65
Water	\$176,000	\$130,657.80
Storm Sewer	<u>\$90,800</u>	<u>\$146,414.10</u>
	\$501,900	\$554,184.05

- The big difference in the Levy amount was in the asphalt price where the estimated cost of \$79/ton jumped to \$103.5/ton for a difference of \$32,400. There are additional paving projects that could be delayed, if need be, to offset the difference.
- In the storm sewer amount, the design was changed after discussions with the railroad forced the City to run the storm sewer to the north to Walworth Avenue. If needed, there are remaining funds borrowed from last year's detention dredging project that can be used to offset the difference.

CJP Excavating, based in Helenville, Wisconsin, was prequalified to submit a bid for this project. Although the bid came in slightly over budget, sufficient funds are available to cover the cost. Staff recommended approving the low bid from CJP Excavating and forwarding it to the full Council for final approval to award the Putnam Street Reconstruction contract.

Motion made by Board Member Majkrzak to approve the award Contract 2-2026, Putnam Street to CJP Excavating, Seconded by Board Member Hicks.

Voting Yea: Board Member Hicks, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

3. Discussion and Possible Action regarding award of Contract 3-2026, Jefferson Street.

Marquardt stated Jefferson Street from E. Main Street to the Walworth/Jefferson County Line (north of Starin Road) is planned for reconstruction in 2026 and 2027. Work includes replacing sanitary sewer and water mains and laterals, storm sewer, sidewalk, curb & gutter and asphalt pavement. Most of the terrace trees will be removed. The project also includes a section on North Street from Jefferson Street to Cherry Street. Work in this section includes water main and storm sewer installation, replacing curb & gutter and asphalt pavement.

Four bidders submitted proposals: Rock Road, Fisher Excavating, Forrest Landscaping and Construction, and Super Excavators. The lowest bid was submitted by Rock Road at \$3,989,284.03, and the highest bid was \$4,763,168.00. Marquardt noted that the low bid exceeds the budgeted amount of \$3,302,400.

After reviewing the bid results, Marquardt reported that the levy portion is over budget by \$97,000, water by \$71,000, sanitary sewer by \$367,000, and storm sewer by \$150,000. As discussed during the Putnam Street project review, there are other projects currently planned for borrowing that could be delayed, allowing those funds to be redirected to this project.

For the Water Street portion, the Putnam Street project came in approximately \$45,000 under budget. In addition, the Capital Improvement Plan (CIP) includes a \$75,000 looping main project on Elkhorn Road near Kwik Trip. While the City is working with a potential developer in that area, the project is still in its early stages. To avoid installing the loop in an incorrect location, this project could likely be postponed.

Regarding the sanitary sewer budget, the bid included \$115,000 for rock excavation and \$105,000 for dewatering. These items were included as contingencies to avoid the need for a change order if such work became necessary. Staff do not anticipate that either item will be required. As a result, although the sanitary sewer portion appears to be \$367,000 over budget, the anticipated overage is closer to \$147,000. Additionally, a \$250,000 sludge thickener dewatering project scheduled in the 2027 CIP could be deferred to 2028 to help offset costs.

On the storm sewer side, two detention basin maintenance projects are planned for 2026 and 2027, with \$690,000 currently budgeted. Based on expenditures from last year, staff believe sufficient funds would remain available to complete the maintenance work while reallocating funds to support this project.

In addition, lead lateral replacements on the public side in 2025 were delayed, as the street was scheduled to be updated in 2026 as part of the Jefferson St. project.

The design of this project was approved in the 2024-2025 CIP budget with the Task Order approved by the Public Works Committee in November 2024 and Council in December 2024. The construction project was approved as part of the 2026-2027 CIP budget.

A total of \$3,302,400 has been budgeted in the Stormwater, Water and Wastewater Utility accounts and in the General Levy for borrowing.

Staff recommended approval for moving this forward with the low bid from Rock Road and forward to Council.

Majkrzak stated having a good explanation with all the changes to provide to Council is a good idea because there is a lot of information to consider.

Motion made by Board Member Majkrzak to approve the award of Contract 3-2026 to Rock Road and forward to Council, Seconded by Board Member Hicks.

Voting Yea: Board Member Hick, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

4. Discussion and Possible Action regarding award of Old Stone Mill Dam Repairs Contract.

Marquardt stated during a past inspection of the Old Stone Mill Dam (Cravath Lake), areas required maintenance were highlighted. These areas included cracks, spalling and erosion on both downstream channel walls. Ayres Associates put together plans and specifications for this work and the bid opening was held on January 23, 2026. Two bids were received:

	<u>Base Bid</u>	<u>Alternate Bid</u>
Norcon Corporation:	\$161,026.00	\$10,380.00

Staab Construction:	\$233,000.00	\$30,000.00
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This project was originally approved in the 2024-25 CIP budget and again in the 2026-27 CIP budget.

\$130,000 was borrowed in 2024 to complete this project. Due to staff change over, both at the City and at Ayres Associates, the project did not get bid out for construction in 2024 or 2025. An additional \$130,000 is in the CIP budget for 2026. Approximately \$30,000 of the original \$130,000 has been spent on the design.

Staff recommended a motion to accept the low bid from Norcon Corporation in the amount of \$161,026.00, along with the Alternate Bid item of \$10,380.00 and forward to Council for final approval.

Motion made by Board Member Majkrzak to approve award of Old Stone Mill Dam Repairs Contract to Norcon Corporation and forward to Council, Seconded by Board Member Hicks.

Voting Yea: Board Member Majkrzak, Board Member Hicks

Voting Nay: None

Absent: Board Member M. Smith

5. Discussion and Possible Action regarding parking on Dann Street north of Milwaukee Street.

Marquardt stated in the last few months, staff has received inquiries as to the parking availability on Dann Street north of E. Milwaukee Street. The paved area is 26 feet wide; there is no curb & gutter. Sidewalk exists on the east side and a pedestrian walkway over the railroad tracks empties directly into the end of Dann Street near the west edge of the street. The west side is posted for "No Parking This Side of Street", though there is no ordinance in the Municipal Code. There is one driveway that enters onto Dann Street near the very north end. On the east side, the north half is paved up to the sidewalk. Residents of 504 E. Milwaukee Street are using this area as a parking area, even though it is on the right-of-way. No winter overnight tickets have been issued by the Police Department. According to previous aerial photography, 504 E. Milwaukee Street had a driveway off the end of Dann Street that led to a barn. The barn no longer exists, and the driveway is not used. They do not have a driveway off E. Milwaukee Street. The current owner of 504 E. Milwaukee Street bought the property in 1991 and stated that at the time the sellers said they were allowed to park in the extended paved area up to the sidewalk.

Staff can find no record of documented previous actions.

There would be very limited financial impact if additional signs were purchased and installed. City staff would install the signs.

Staff recommended a motion to post the west side as "No Parking This Side of Street" and create an ordinance as such.

On the east side, staff recommended a motion to post the south half as "No Parking Here to Corner" and the north half as "Private Parking Only for 504 Milwaukee Street" and create an ordinance as such.

Also, to make things clear, staff would recommend posting "No Parking Between Signs" along the north edge of Dann Street and create an ordinance as such.

Board Member Hicks asked if the same thing could be looked at on Ridge St., to the west. Marquardt stated he would look at that area as well.

Motion made by Board Member Hicks to approve the sign changes on Dann St. north of Milwaukee St. and forward to Council, Seconded by Board Member Majkrzak.

Majkrzak asked Marquardt how the City is going to enforce if it is residents only parking in that area. Marquardt stated he will talk with the Police Department regarding this question.

Voting Yea: Board Member Hicks, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

6. Discussion and Possible Action regarding resolution for road classification.

Marquardt Stated In 2024, the City updated the Whitewater Urban Area Boundary. With that update now approved, it is necessary to review the functional classification of roadways within our Urban Area. The functional classifications were last reviewed and updated in 2022. The functional classifications are Interstate Highway, Principal Arterial, Minor Arterial, Major Collector, and Local. Functional classifications come into play when applying for certain programs, such as the Surface Transportation Program (STP-Urban). To be eligible, streets need a classification of Collector or higher. The Department of Transportation is not recommending any changes to the functional classifications. Staff have reviewed the functional classifications and have no recommended changes either.

Board Member Hicks asked whether this was handled in-house or at the DOT level. Marquardt explained the classification originates at the federal level and is passed down to the DOT, which then distributes it to the municipalities. The municipalities submit it back to the DOT for approval, and the DOT forwards it to the Federal Highway Commission.

Board Member Hicks then asked how the roads are classified. Marquardt stated the classification is based on traffic volume and the type of service the road provides.

The Public Works Committee and Common Council approved the current functional classifications in October 2022.

Staff recommended a motion to approve the attached Resolution and forward to Council for final approval.

Motion made by Board Member Hicks to approve the resolution for road classification and forward to Council, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Majkrzak, Board Member Hicks

Voting Nay: None

Absent: Board Member M. Smith

7. Discussion and Possible Action regarding disposal of Water and Wastewater Utility items for auction.

Marquardt stated The Water Utility is looking to dispose of the following items through auction:

- 2006 Chevrolet Silverado with snowplow
- Two 650 Gallon per Minute Booster Pumps

- Two 1,000 Gallon per Minute Booster Pumps

The Silverado has been replaced with a new truck, and the snowplow is no longer needed as a plow has been purchased for the skid steer.

The booster pumps are no longer needed as the ground reservoir has been taken out of service and Well 7 is now pumping directly into the water distribution system.

The Wastewater Utility is looking to dispose of the following items through auction:

- Former military trailer with deck size 72" x 41"
- Former military trailer with deck size 96" x 44"

The trailers were previously used to haul mobile generators to lift stations during power outages. They have not been used in over five years, and they are no longer needed as backup generators have been installed on site at lift stations.

Proceeds from the auction will go into the respective Utility revenue account.

Staff recommends a motion to approve the disposition of the listed items and forward to Council for final approval.

Motion made by Board Member Hicks to approve the disposal of Water and Wastewater Utility item for auction and forward to Council, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Majkrzak, Board Member Hicks

Voting Nay: None

Absent: Board Member M. Smith

8. Update on DNR Urban Nonpoint Source & Storm Water Construction Grant for Starin Park Underground Detention Basin.

Marquardt stated In April 2024, the City applied to the DNR for an Urban Nonpoint Source & Storm Water Program Construction Grant for the construction of the Starin Park Underground Wet Detention Basin. In November 2024, the City was awarded \$150,000 toward this project. The completion date associated with the Agreement is December 31, 2026.

The City received notice earlier this year that it did not rank high enough in the Clean Water Fund program to receive Principal Forgiveness toward this project. Therefore, construction is not scheduled for 2026, but staff are hopeful for construction in 2027.

To receive the \$150,000 DNR Grant, the City is submitting a request to the DNR for an extension to the Agreement of one year, to December 31, 2027.

In April 2024, the Public Works Committee and Common Council approved applying to the DNR for an Urban Nonpoint Source & Storm Water Program Construction Grant.

There is no financial impact for requesting an extension.

This was being brought to the Committee to keep them up to date with grants associated with the Starin Park Underground Wet Detention Basin Project.

No approval was necessary as this was just an update for the committee.

9. Discussion and Possible Action regarding real estate acquisition at southeast corner of W. Main Street and Franklin Street.

Marquardt stated the Public Works Committee was asked by Council to review the north-to-eastern movements of semitrucks at the corner of Franklin Street and W. Main Street. Due to the configuration at the southeast corner, semitrucks have a hard time maneuvering the northbound to eastbound turn, often hitting the bollards that are in place to protect the traffic signals from getting hit. After reviewing preliminary designs, the Public Works Committee and Council approved a Task Order from Strand Associates for the redesign of the southeast corner of the intersection. The realignment requires an acquisition of 212 square feet of real estate for right-of-way purposes and 1,661 square feet for temporary construction easement.

The Public Works Committee and Council approved a Strand Task Order for the redesign of the intersection at their respective April 8 and 15, 2025 meetings. The Plan and Architectural Review Committee approved proceeding with the acquisition of the property needed at their September 8, 2025, meeting. At the October 14, 2025, Public Works Committee meeting, the Committee directed staff to initiate land acquisition with the property owner using the Walworth Avenue Sales Study from 2024 and the Wisconsin Department of Transportation's temporary easement calculator as guidance.

Using the Walworth Avenue Sales Study, the recommended value to purchase a strip of property was \$4.00/S.F. Numbers were then adjusted 5%.

Acquisition: 212 S.F. at \$4.00/S.F. = \$848. Adjusted at 5% = \$890.40

Temp Easement Calculation = \$1,297.16. Adjusted at 5% = \$1362.02

Amounts were then rounded up. Acquisition \$900, Temp Easement \$1,400. Total = \$2,300.

The property owner is agreeable to this offer. Staff recommended a motion to approve the Acquisition and Temporary Easement dollar amounts. If acceptable, an Offer to Purchase will be presented at the February 17, 2026, Common Council meeting for final approval.

Motion made by Board Member Hicks to approve the real estate acquisition at the southeast corner of W. Main Street and Franklin Street and forward to Council, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Majkrzak, Board Member Hicks

Voting Nay: None

Absent: Board Member M. Smith

10. Discussion and Possible Action regarding Task Order 26-03, 2026 Street Improvements.

Marquardt stated Strand Task Order 26-03 includes several street paving projects throughout the City. Projects include:

- Paving the access road to Well 9
- Repaving Universal Boulevard from Industrial Drive to the cul-de-sac
- Repaving Technology Drive from Universal Boulevard to Innovation Drive
- Repaving Lakeview Drive from Wisconsin Street to just south of Amber Drive
- Repaving Amber Drive from Lakeview Drive to Waters Edge Drive
- Repaving Wisconsin Street from Colburn Lane south to the City Limits

- A portion of Trippe Lake Shared Use Path from Trippe Lake boat launch to the south

The Task Order is to prepare plans and specifications to bid these projects out for construction and providing bidding related services through contract preparation.

All the projects listed above were approved in the 2026-2027 CIP budget.

The estimated fee, based on an hourly rate plus expenses, is \$65,000. The anticipated construction costs are estimated at \$1,028,000.

Staff recommended a motion to approve Task Order 26-03 and forward to the Common Council for final approval.

Board Member Hicks asked why not chip coat on Amber Drive and Lakeview Drive? Marquardt stated if you drive on Lakeview there are so many cracks that it can no longer just be sealed. Amber Drive has many areas where the asphalt has simply failed.

Motion made by Board Member Majkrzak to approve Task Order 26-03, 2026 Street Improvements, Seconded by Board Member Hicks.

Voting Yea: Board Member Hicks, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

11. Discussion and Possible Action regarding Task Order 26-04, 2026 Stormwater Detention Basin Maintenance.

Marquardt stated Strand Task Order 26-04 provides for survey, sediment sampling, design and bidding related services for the maintenance of three existing stormwater detention basins. The detention basins are located at:

- East of Waters Edge Drive, south of Lakeview Drive
- East of Waters Edge Drive, south of Amber Drive
- Starin Road, across from the Streets Facility

All the projects listed above were approved in the 2026-2027 CIP budget.

The estimated fee, based on an hourly rate plus expenses, is \$45,000. The anticipated construction costs are estimated at \$345,000.

Staff recommend a motion to approve Task Order 26-04, 2026 Stormwater Detention Basin Maintenance and forward to the Common Council for final approval.

Motion made by Board Member Hicks to approve Task Order 26-05, 2026 Stormwater Detention Basin Maintenance, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Majkrzak, Board Member Hicks

Voting Nay: None

Absent: Board Member M. Smith

12. Discussion and Possible Action regarding Task Order 26-05, Universal Boulevard Water Main Replacement.

Marquardt stated Strand Task Order 26-05 is for the replacement of water main along Universal Boulevard from Industrial Drive to Prospect Drive and on Prospect Drive from Universal Boulevard to Executive Drive. The project also includes full replacement of the pavement structure between the existing curbs due to very high groundwater. The Task Order provides for survey, design and bidding and bidding related services.

The estimated fee, based on an hourly rate plus expenses, is \$38,000. The anticipated construction costs are estimated at \$809,400.

Staff recommended a motion to approve Task Order 26-05 and forward to the Common Council for final approval.

Motion made by Board Member Majkrzak to approve Task Order 26-05, Universal Boulevard Water Main Replacement, Seconded by Board Member Hicks.

Voting Yea: Board Member Hicks, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

13. Discussion and Possible Action regarding Task Order 26-06, 2026 Public Works Improvements.

Marquardt stated Strand Task Order 26-06 is for the replacement of brick pavers at various locations on the south side of Whitewater Street between Fremont Street and 2nd Street, near and within the Cravath Lakefront Park. Over the years, the bricks were placed on a sand/gravel bedding, which has settled creating many tripping hazards through the park and on Whitewater Street. This project will remove the bricks and replace them with colored stamped concrete. Task Order 26-06 will provide for survey, design, bidding documents, and bidding related services.

All the projects listed above were approved in the 2026-2027 CIP budget.

The estimated fee, based on an hourly rate basis plus expenses, is \$22,000. The anticipated construction costs are estimated at \$135,000.

Staff recommended a motion to approve Task Order 26-06 and forward to the Common Council for final approval.

Board Member Hicks asked Marquardt to mention to Council that no named bricks will be destroyed. They may be moved or reset to a different location, but they will not be destroyed.

Motion made by Board Member Hicks to approve Task Order 26-06, 2026 Public Works Improvements, Seconded by Board Member Majkrzak.

Voting Yea: Board Member Hicks, Board Member Majkrzak

Voting Nay: None

Absent: Board Member M. Smith

FUTURE AGENDA ITEMS

14. Elizabeth Street parking restrictions – May/June 2026
15. Highland Street parking restrictions – May/June 2026

ADJOURNMENT

Motion made by Board Member Majkrzak to adjourn the Public Works Committee meeting at 5:55 p.m., Seconded by Board Member Majkrzak.

Voting Yea: all via voice (2)

Voting Nay: None

Absent: Board Member M. Smith

Respectfully submitted,

Alison Stoll

Alison, Administrative Assistant
Department of Public Works

*Minutes Approved on Tuesday, March 10, 2026