



Library Board of Trustees

Cravath Lakefront Conference Room
312 W Whitewater St., Whitewater, WI, 53190
*In Person and Virtual

Monday, July 21, 2025- 6:30 PM

Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.

Please click the link below to join the webinar:

Join Zoom Meeting:

<https://us02web.zoom.us/j/89777146348?pwd=ZpOmV3adZ7k3qhC3tHIGJe1GxYEyq1.1>

Meeting ID: 897 7714 6348

Passcode: P2NQ6svp

Telephone: +1 (312) 626-6799 US (Chicago)

Please note that although every effort will be made to provide for virtual participation, unforeseen technical difficulties may prevent this, in which case the meeting may still proceed as long as there is a quorum.

MINUTES

CALL TO ORDER at 6:30pm

ROLL CALL

Present: Jennifer Motszko, Tara McKenzie-Peotter, Doug Anderson, Kathy Retzke, Elizabeth Miller, Camden Harlan, Steven Sahyun

Not Present:

Library Staff Present: Diane Jaroch (Director), Sarah French (Programming and Makerspace Librarian)

APPROVAL OF AGENDA

A committee member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the council to be implemented. the agenda shall be approved at each meeting even if no changes are being made at that meeting.

- **Doug Anderson moved, Tara McKenzie-Peotter seconded the motion, the motion passed.**

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. Approval of the minutes of the June 16, 2025 meeting
2. Approval of Payment of Invoices for June 2025
3. Acknowledgement of Receipt of June 2025 Statistical report
4. Acknowledgement of Receipt of Financial reports
5. Acknowledgement of Receipt of June 2025 Treasurer's reports

- **Doug Anderson moved, Elizabeth Miller seconded the motion**

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

OLD BUSINESS

6. Library Building Project general update

(Diane Jaroch, Director) Diane led us through a picture tour of the library in its current state.

7. Discussion and possible action concerning renaming of the library

Citizen comment. Spoke to the memory of Fern and Irvin L. Young, in favor of changing the name to Whitewater Public Library.

Citizen comment that name connects campus and community together. Heartened by size of interior signage for the Irvin L. Young Memorial Wing. The citizen shared a quote she remembers Fern Young said: "This community deserves good things."

Citizen comment: The name "Whitewater Public Library" fits who we are, what we are. He likes the signage for the memorial wing.

Citizen comment: "The word public is important, especially with the trend toward privatizing."

- **Kathy Retzke moved to rename "Irvin L. Young Public Library" to "Whitewater Public Library" and the "Irvin L. Young Memorial Wing." Tara McKenzie-Peotter seconded, motion passed unanimously.**

We have received a donation for costs associated with rebranding (letterhead, plaques, bank account names, professional logo design, etc.).

Diane will write up and send out a short press release about name change.

Tiles for Donors are still available for purchase. See Diane for brochure.

NEW BUSINESS

8. Discussion and possible action concerning the library's mission statement

Brienne Brown gave history on strategic plan for Whitewater Public Library and mission statement.

Kathy Retzke says it's time to develop a new strategic plan now that we are beyond the five years of the prior strategic plan. Diane says Bridges created a grant for libraries who are working on a strategic plan. Could apply Spring of next year. Looking at an April 2026 submission of application.

Steven Sahyun shared a possible revision to the current mission statement: "The Whitewater Public Library: more than just a place to read. We have the space and stuff to do the things that you want."

CONSIDERATIONS / DISCUSSIONS / REPORTS

9. Library Director's report

38 applications submitted for open Maker Space position. Interviews start next week.

Bequeathed \$97,000 by a library patron. She doesn't want a public announcement, but is okay with internal knowledge.

On August 12, Diane will give 60-Day notice to Midwest Tape/Hoopla that we are ending our contract. Bridges is leaving, a lot of libraries are reducing. Public notice will be given on August 14.

The library received a donation from 7 different people, totaling over \$2,000 total in memoriam of Jim Lever.

Diane and Sarah are taking a free Spanish class offered to city staff and city council members.

10. Assistant Director's report

Lots of events, good attendance. Two weeks left of Summer Reading Program.

11. Youth Educational Services report

Reading Under the Lights event by Jefferson County. Hoping for more collaboration with local libraries if this event runs in future years, librarians attending this event could have done much more than sat at tables and handed out books.

13. Bridges Library System Staff reports

14. Board reports

FUTURE AGENDA ITEMS

Grand opening February 2026, discussion at March 2026 meeting of new strategic plan, apply for Bridges grant in April 2026.

CONFIRMATION OF NEXT MEETING

Next meeting is August 18 at 6:30 pm.

ADJOURNMENT

Adjourned at 7:28 pm. Moved by Tara McKenzie-Peotter, Seconded by Doug Anderson.

Anyone requiring special arrangements is asked to call the Library (262-473-0530) at least 72 hours prior.