



Common Council Agenda Item

Meeting Date: 6/3/25

Agenda Item: Create ordinance 2.12.013 Committee Member Removal Ordinance

Staff Contact (name, email, phone): Becky Magestro

BACKGROUND

(Enter the who, what, when, where, why)

The current ordinance, Section 2.48.080, only describes how to remove a member from the Industrial Development Commission. However, this language is outdated. Since then, a new, more comprehensive rule needs to be created.

To avoid confusion and ensure consistency across all city committees, we need to create ordinance 2.12.013 which states- The city manager and the common council, by a majority vote, shall have the authority to remove any member of a city board, committee, or commission from office for just cause when the best interests of the city shall be served thereby. It shall be considered just cause for the removal of a board, committee, or commission member if that member fails to attend two consecutive regular or special meetings with unexcused absences. Members may be excused from attendance of any meeting only by the city manager. Members of a city board, committee, or commission may also be removed for malfeasance, misfeasance, or nonfeasance in office at the discretion of the city manager.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

2.48.080- states under the Industrial Development Commission- The council, by a majority vote, shall have the authority to remove any member of the commission from office for just cause when the best interests of the city shall be served thereby. It shall be considered just cause for the removal of a commission member his failure to attend two consecutive regular or special meetings with unexcused absences. Members may be excused from attendance of any meeting only by the city manager. In order that the above definition of just cause for removal shall not be exclusive, a commission member may be removed for malfeasance, misfeasance, or nonfeasance in office at the discretion of the city manager.

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

Adopt the Ordinance 2.12.013. Waive the second reading to streamline the update process and avoid unnecessary delay.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

Memo from Atty Brovold.