



Parks and Recreation Board Minutes
Wednesday, March 19 , 2025 – 5:30 pm
Cravath Lakefront Room
312 W. Whitewater Street
Whitewater, WI 53190
Hybrid Meeting

1. Call to Order and Roll Call

Present: Kathleen Flemming, Dan Fuller, Stephanie Hicks, Mike Kilar, Deb Weberpal
Staff: Kevin Boehm, Megan Groen, Jennifer Jackson, Ethan Cesarz
Guest: Neil Hicks

2. Approval of the Meeting's Agenda

- a. Motioned by Weberpal. Seconded by Hicks. Ayes: Flemming, Fuller, Hicks, Kilar, Weberpal. Absent: Crandal, Ryan

3. Approval of Consent Agenda

- a. Motioned by Weberpal. Seconded by Hicks. Ayes: Flemming, Fuller, Kilar. Absent: Crandal, Ryan

4. Hearing of Citizen's Comments

- a. Neil Hicks discussed preparing Starin Park for the upcoming season.
 - i. April 12th Cleanup preparing for Play for Trey Tournament.
 - ii. Planning to have the Jr. Whippets involved.
 - iii. New mulch for the park.
 - iv. Check on scoreboards, concessions, bathrooms.
 - v. New dirt for Kachel's Field.
 - vi. Grass should be cut a couple days before events.
 - vii. Treyton's Field needs to be brushed, and fences looked at.
 - viii. Shrubs need to be trimmed.
- b. Kevin mentioned that there is discussion for creating park maintenance position.

5. Reports

a. Directors Report

- i. City Guide is now out and it is in Spanish for the first time.
- ii. WAFC will be hosting an Aquatic Easter Egg Hunt on April 12th.
- iii. Special Olympics Polar Plunge was held at the WAFC.
 - 1. We will most likely take over this event next year.
- iv. Cardboard boat race was held after the Polar Plunge.
- v. Michelle has ongoing lakes information meetings.

6. Considerations / Discussions / Reports

a. Discussion and possible action on agreement with Whitewater Youth Soccer Club for the use of Moraine View Park

- i. Kevin went to last WYSC board meeting to discuss.
- ii. Kevin: This takes the handshake agreement away and puts in on paper.
- iii. We've agreed to remove ourselves from soccer, they will run club and recreation soccer.
- iv. Mike asked if we will take care of registrations. Kevin stated that we will not.
- v. Comment: Has their been maintenance issues for the field
- vi. Kevin: We will work with them to make improvements. We will be aerating the field. We still mow the field.

b. Approval of Whitewater Youth Soccer Club for the use of Morain View Park

- i. Motioned by Hicks. Seconded by Weberpal. Ayes: Flemming, Fuller, Hicks, Kilar, Weberpal. Absent: Crandal, Ryan

c. Discussion and possible action to recommend award of contract to Lepak Wall and Ceiling for construction of 2 offices at the Whitewater Municipal Building for \$12,900

- i. Kevin stated that we need more office space at City Hall.
- ii. This will come from contingency fund.
- iii. Stephanie asked if Lepak would include electrical.
- iv. Kevin said that they will include electrical, but they will not be painting.

d. Approval to recommend award of contract to Lepak Wall and Ceiling

- i. Motioned by Flemming, Seconded by Weberpal. Ayes: Flemming, Fuller, Hicks, Kilar, Weberpal. Absent: Crandal, Ryan

e. Discussion and possible approval of WAFC Family Membership Policy

- i. Kevin looked at other facilities and how they defined what families were for their policies.
- ii. Steve sent a message that he would like families to provide a 10-40.
- iii. Mike asked if WAFC staff could ask families for proof and if we can question it.
- iv. Kevin stated that family plans have notes for discretion, and we require those aged 18+ to present ID.
- v. Megan is monitoring if members are allowing non-members into the facility.
- vi. Kathleen asked about those that live in different cities but are apart of a local family using a membership.
- vii. Kevin stated that employees are empowered to make that choice.

f. Approval of WAFC Family Membership Policy

- i. Motioned by Weberpal, Seconded by Flemming. Ayes: Flemming, Fuller, Hicks, Kilar, Weberpal. Absent: Crandal, Ryan

g. Discussion on Park and Open Space Plan goals and objectives

- i. Kevin asked how the group would like to proceed with planning.
- ii. Deb asked if we should have one large goal, or several goals.
- iii. Stephanie asked if we should have different meetings where we break up smaller chunks.

- iv. Dev mentioned that it would be nice for staff to bring in ideas and work together.
- v. Stephanie noted that it is important to have enough people present for these discussions.
- vi. Group discussed the relationship with other groups that are running similar programs, such as the school district.
- vii. Kevin stated we are utilizing survey monkey to learn what people are interested in.
- viii. Stephanie said that there should be meeting with staff to discuss goals and objectives.

7. Future Agenda Items

- a. Update Special Event Application 2025 Q1
 - i. Kevin mentioned that this is to change verbiage on the City of Whitewater's involvement with these events, costs, and donations.
- b. Whitewater Creek Nature Preserve Planning 2025 Q1
 - i. Kevin mentioned the possible fall/winter cutting of trees/brush, and that the property across could tie into the other trails
- c. Skate Park Update/Planning 2025 Q1
 - i. Mike asked if there is a way to monitor the Skate Park's use.
 - ii. Kevin mentioned the possibility of looking elsewhere for updates, and possibility of a splash pad.

8. Adjournment

- a. Adjournment at 6:33 pm

Respectfully Submitted,

Ethan Cesarz

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