



Plan & Architectural Review Meeting

Whitewater Municipal Building Community Room,
312 West Whitewater St., Whitewater, WI 53190
*In Person and Virtual

Monday, November 11, 2024 - 6:00 PM

MINUTES

CALL TO ORDER AND ROLL CALL

Meeting called to order at 6:00 p.m.

PRESENT

Chairman, Councilmember Neil Hicks
Board Member Bruce Parker
Vice Chairperson Tom Miller
Board Member Michael Smith
Board Member Marjorie Stoneman
Board Member Brian Schanen
Board Member Carol McCormick
Board Member Lynn Binnie

ABSENT

Board Member Jeffery Weigel

STAFF PRESENT

Taylor Zeinert, Economic Development Director (EDD)
Attorney Jonathan McDonell
Allison Schwark, Planner
Llana Dostie, Neighborhood Services

APPROVAL OF AGENDA

A commission member can choose to remove an item from the agenda or rearrange its order; however, introducing new items to the agenda is not allowed. Any proposed changes require a motion, a second, and approval from the commission to be implemented. the agenda shall be approved at each meeting even if no changes are being made at that meeting.

Motion made by Vice Chairperson Miller, Seconded by Board Member McCormick.

Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member Schanen, Board Member McCormick, Board Member Binnie

HEARING OF CITIZEN COMMENTS

No formal Plan Commission action will be taken during this meeting although issues raised may become

a part of a future agenda. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

None

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any commission members requests that an item be removed for individual consideration.

1. October 14, 2024 Minutes

Motion made by Vice Chairperson Miller, Seconded by Board Member Parker.
Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member Schanen, Board Member McCormick, Board Member Binnie

PUBLIC HEARING FOR REVIEW AND POSSIBLE APPROVAL

2. Discussion and possible approval of a Conditional Use Permit for a Towing and Auto Repair Shop located at 601 E Milwaukee Street for Lee Loveall. Tax Parcel # /A288100001.

Binnie asked about if the ownership of the building was staying the same. And just the ownership of the business was changing.

Applicant Lee Loveall stated that was correct.

Parker asked if Applicant, Lee Loveall was ok with the planner’s conditions.

Applicant Loveall stated that there is a Knox box already on the front of the building and he was fine with the the other conditions.

Motion to approve application for Lee Loveall for a conditional use permit with planner's conditions.

Motion made by Chairman, Councilmember Hicks, Seconded by Board Member Parker.
Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member Schanen, Board Member McCormick, Board Member Binnie.

UPDATES / REPORTS

3. Open Meetings Law Training

Mccormick left at 6:09 p.m. Board watched Open meetings training video.

FUTURE AGENDA ITEMS

4. Update from Royal Hounds of Whitewater
R-2 Rezone for Cedar Court

Planner's recommendation prior applicants to meeting.

NEXT MEETING DATE DECEMBER 9, 2024

ADJOURNMENT

Meeting adjourned at 6:42 p.m.

Motion made by Board Member Parker, Seconded by Vice Chairperson Miller.

Voting Yea: Chairman, Councilmember Hicks, Board Member Parker, Vice Chairperson Miller, Board Member Smith, Board Member Stoneman, Board Member Schanen, Board Member McCormick, Board Member Binnie

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting. Those wishing to weigh in on any of the above-mentioned agenda items but unable to attend the meeting are asked to send their comments to:
c/o Neighborhood Services
312 W. Whitewater Street
Whitewater, WI 53190
or ldostie@whitewater-wi.gov

A quorum of the Common Council might be present. This notice is given to inform the public that no formal action will be taken at this meeting by the Common Council.