

### **Adult Services Report: May 2024**

- I started on April 22<sup>nd</sup> with a day at City Hall doing paperwork and meeting other departments.
- I have set reference desk times of Tuesday & Thursday from 9am-12:30, and Friday from 2pm-5:30 for myself.
- I have familiarized myself with the remodel and am excited for it to start.
- I have had to take Bereavement as my Grandpa passed and thus am still learning certain Library processes.

### **Collection Development:**

- I have been working to familiarize myself with the collection and have started ordering materials.
- I created 3 May displays and decided to keep one from April for a while longer as it directs patrons to books like one that has over 750 holds as I type this.

### **Meetings/ Webinars/Training Sessions Attended:**

- April 25<sup>th</sup> Staff meeting with Diane, Deana, and Sarah
- April 29<sup>th</sup> Library Remodel Page Turn Meeting with Marisa Urbina
- May 1<sup>st</sup> Staff meeting with Diane, Deana, and Sarah
- April 30<sup>th</sup> Maker Space Training with Sarah
- May 1<sup>st</sup> & 2<sup>nd</sup> Community Partners Visits with Sarah to pick up donated prizes and drop off SRP information.
- May 3<sup>rd</sup> Meet and Greet meeting with Angela Meyers, Coordinator of Youth and Inclusive Services for Bridges Library System
- May 5<sup>th</sup> Library Aware Training via Bridges Library System
- May 8<sup>th</sup> Staff meeting with Diane, Deana, and Sarah
- May 15<sup>th</sup> Staff meeting with Diane, Deana, and Sarah