



Finance Committee Meeting

Cravath Lakefront room 2nd floor 312 West
Whitewater Str, Whitewater, WI, 53190 *In Person
and Virtual

Tuesday, July 23, 2024 - 5:00 PM

**Citizens are welcome (and encouraged) to join our webinar via computer, smart phone, or telephone.
Citizen participation is welcome during topic discussion periods.**

You are invited to a Zoom webinar.

When: Jul 23, 2024 05:00 PM Central Time (US and Canada)

Topic: Finance Committee

Please click the link below to join the webinar:

<https://us06web.zoom.us/j/85436310174?pwd=p41dAFkI4PdJXaBBkjlctAAoII05OJ.1>

Passcode: 947290

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 312 626 6799 US (Chicago)

Webinar ID: 854 3631 0174

Passcode: 947290

AGENDA

CALL TO ORDER

The meeting was called to order by Lisa Dawsey-Smith at 5:00 p.m.

ROLL CALL

Present: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen.

Additional Attendees: Rachelle Blitch, Finance Director, Sara Marquardt, HR Manager, Kevin Boehm, Parks & Rec Director, Brad Marquardt, DPW Director.

CONSENT AGENDA

Items on the Consent Agenda will be approved together unless any committee member requests that an item be removed for individual consideration.

1. June 19, 2024 Finance Committee Meeting Minutes

Motion made to approve the consent agenda by Patrick Singer, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Brian Schanen, and Patrick Singer. Voting No: None.

HEARING OF CITIZEN COMMENTS

No formal Committee action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Committee discusses that particular item.

To make a comment during this period, or during any agenda item: On a computer or handheld device, locate the controls on your computer to raise your hand. You may need to move your mouse to see these controls. On a traditional telephone, dial *6 to unmute your phone and dial *9 to raise your hand.

CONSIDERATIONS / DISCUSSIONS / REPORTS

2. June 2024 Financials
3. Update of Procurement Policy

Motion made to recommend the repeal of Ordinance 2.12.020 Authority to make purchases to ensure centralization of procurement policy and procedure made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

Motion made to recommend the approval of the revised Procurement Policy to Common Council made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

4. Room Tax Update with Historical Data
5. Budget Amendment Policy

Motion made to recommend the Budget Amendment Policy to Common Council made by Lisa Dawsey-Smith, Seconded by Patrick Singer. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

6. Part-Time Salary Comparison Review

Motion made to recommend a salary amendment for Sports Officials to \$35-\$75 per game made by Lisa Dawsey-Smith, Seconded by Brian Schanen. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

7. MOU - UW Parking Lot

Motion made to recommend a 1-year extension with directive to have staff work with the university on a long-term agreement made by Patrick Singer, Seconded by Lisa Dawsey-Smith. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

8. Discussion on Public Comment in Open Meetings
9. Water Tower Referendum Question
10. Chapter 2.70 - Human Resources and Compensation
11. Ordinance Policy and Hierarchy
12. Paid Parental Leave Policy

FUTURE AGENDA ITEMS

13. Debt Policy

ADJOURNMENT

Motion to adjourn made by Brian Schanen, seconded by Patrick Singer. Voting Yes: Lisa Dawsey-Smith, Patrick Singer, and Brian Schanen. Voting No: None.

The meeting adjourned at 7:02 p.m.

A quorum of the Common Council may be present. This notice is given to inform the public that no formal action will be taken at this meeting.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk (262-473-0102) at least 72 hours prior to the meeting.