



**Urban Forestry Commission Meeting**

**Monday, May 13, 2024 – 4:30 PM**

**Cravath Lakefront Room**

**312 W. Whitewater Street**

**Whitewater, WI 53190**

Hybrid Meeting

**Meeting Minutes**

**1. Call to Order and Roll Call**

Present: Bill Chandler, Rose Mary Leaver (phone), Nick Alt, Patrick Taylor

Absent: Brienne Brown, Ryan Tevis

Staff: Andrew Beckman, Kevin Boehm

Guests: Jennifer Motszko, Marisa Urbina, Diane Jaroch, Sherry Stanek

Meeting called to order at 4:31 by Taylor

**2. Approval of Agenda**

Motioned by Taylor to include his name as being absent at the March 25th meeting.

Seconded by Chandler. Ayes: Chandler, Leaver, Alt, Taylor, Beckman. Nays: None

**3. Approval of Minutes from March 25, 2024**

Motioned by Chandler. Seconded by Alt. Ayes: Chandler, Leaver, Alt, Taylor. Nays: None

**4. Hearing of Citizen Comments**

No Comments

**5. New Business**

**1. Elections of Chairperson, Vice Chairperson and Representative**

Motioned by Alt to table elections until June's meeting. Seconded by Chandler. Ayes:

Chandler, Leaver, Alt, Taylor. Nays: None

**2. Discussion and creating report regarding tree sale**

Nick Alt gave an overview of the 3<sup>rd</sup> Annual Tree Sale. By working with the City, trees are purchased at wholesale and tax free. Sherry wrote several articles for the papers, signs were put out advertising the event. Nick wants to install additional signs on all the major routes coming into Whitewater as well as working with the Chamber of Commerce to further advertise the event. Public is interested in fruit trees, flowering trees/shrubs, wildlife benefit plants, and shrubs for landscaping along with a multitude of other questions about what type of trees to plant. Place the order in July for next years sale. The sale sold 252 trees in two days. First day of the sale brought in \$7,425.00, second

\$2,505 for a total of \$9,930. Plants cost was \$7,213 leaving a \$2,717 profit minus tax \$546.15 with a total profit of \$2,070.85. Thanks were given to all members and volunteers that participated to make this event a great success.

**3. Report on Purple Martins.**

Chandler gave a report that Martins have been seen at Starin Park. Alt asked about the damage at the house in Starin Park. Chandler advised that it was broken during the raising and the bird house will be repaired. Clay St. house was full to capacity. Four gourds will be purchased and attached to the house at Trippe Lake. Chandler also gave a report of the International Children's Day at Lincoln School to educate children about Martin's and Chimney Swifts.

**6. Considerations/Discussions/Reports**

**1. Discussion and possible approval of the landscape plan for the Irvin L. Young Library located at 431 W Center Street, Tax Parcel ID #/OT 000196 and /OT 000197.**

Lengthy discussion was had on the landscaping plan to utilize native species and wider variety of plantings. Sherry Stanek will provide a suggested plan changes to the Landscape Architect firm. Further discussion was had on the memorial tree on site and it was discussed to recommend to move the plaque to a different tree on the property as the current tree needs to be removed for the construction.

**7. Future Agenda Items**

- a. Elections of officers
- b. Discussion and possible action on planning 2025 4<sup>th</sup> Annual Tree Sale
  - a. Request no parking signs from streets
  - b. Upper Shelter
  - c. Length of event
  - d. Consistent times
- c. Discussion on UFC Finances
- d. Discussion and possible action on placing additional Martin houses in the community

**8. Adjournment**

- a. Motioned by Nick Alt to adjourn at 5:09 PM. Seconded by Patrick Taylor. Ayes: Chandler, Brown, Leaver. Nays: None

Respectfully Submitted,

*Kevin Boehm*

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