

Date: August 26, 2025

To: Finance Committee

From: Rachelle Blitch, Finance & Administrative Services Director

Re: 2026-2027 Municipal Budget Calendar

As we begin the 2026-2027 budget season, it is essential to update the budget calendar timeline for this year. Traditionally, the Finance Committee holds three special meetings in late September/ early October to review departmental budgets. These meetings provide the committee with the opportunity to engage with staff and ask more in-depth questions regarding any budgetary changes or requests. Ideally, these meeting dates should be finalized at the August meeting, allowing sufficient time to coordinate with individual directors and ensure their availability for discussion. This also presents a good opportunity to review the individual tasks within the budget process and determine if any adjustments are necessary, whether that involves adding new tasks or removing existing ones.

Finalizing these details early will help ensure a smooth and efficient budget review process. Your timely input and collaboration are crucial to making this year's budget cycle successful. Please be prepared to discuss and confirm the proposed dates and any potential adjustments at our upcoming meeting. Below is a list of available dates in October. Please review your schedules in advance and be prepared to list the times that work for you. Thank you for your attention to this important matter.

<u>Dates</u>	<u>Potential Conflicts</u>
Wednesday, October 1, 2025	Landmarks Committee
Monday, October 6, 2025	
Wednesday, October 8, 2025	
Thursday, October 9, 2025	Pedestrian & Bicycle Advisory Committee
Monday, October 13, 2025	PARC Meeting
Tuesday, October 14, 2025	Public Work Committee
Wednesday, October 15, 2025	Parks & Recreation Board Meeting
Thursday, October 16, 2025	CDA Meeting
Monday, October 20, 2025	Library Board Meeting
Wednesday, October 22, 2025	
Thursday, October 23, 2025	
Monday, October 27, 2025	UFC Meeting