

Assistant Director Report

Sarah French

June 2026



- Month of May Online Statistics:
 - Website visits: 3613
 - Facebook: 32.9K; 365 content interactions; 26 new follows
 - Instagram: 2.4K views; 137 content interactions; 3 new follows
 - Top content for May: Post with a photo of the Benedict sculpture – 3.5K views and 45 interactions.
- Coordinated UW-W Chancellor Corey King and Willie the Warhawk to visit the library for a promotional video on June 2.
- Donations:
 - A patron donated around 300 DVDs in great condition. We will add many to the collection and rest will go to the FOTL shop
 - UW-W donated a complete set of university yearbooks. We have most of them but will add any copies we don't have to the Kraege room and archive the second copies in storage. They also donated a book about the 150th anniversary of UW-W.

- Wrote the following procedures:
 - Claims Returned
- Displays for June:
 - Whitewater Pride

Collection Development:

- Nonfiction: weeded and analyzed 500-699
- Library of Things: added a blood pressure monitor, stud finder, soil tester, and bocce yard game

Programs and Outreach:

- 5/15: Books & Blooms (7)
- 5/20: Storytime (16)
- 5/21: Tour of the library to the Lincoln 2nd graders (about 50)
- 5/29: Books & Blooms (5)
- 5/30: Whitewater Storytelling Festival
 - Flowerpot painting (36)
 - Story Stroll (6)
- 6/2: Garden Club (7)
- 6/5: Books & Blooms (5)
- Book a Librarian (1)

Upcoming Programs and Outreach:

- Ongoing, select Fridays: Books & Blooms
- Ongoing, select Mondays and Tuesdays: Garden Club
- 6/12: Fiber Friday
- 6/13: TED Democracy: Founding Futures Livestream
- 6/20: Family Jams w/Noelle Larson

Meetings:

- Weekly management meetings
- Monthly check-ins with direct reports
- 5/26: Keri Kelly, UW-W intern
- 5/28: Sustainable Library Initiative
- 5/29: Budget meeting with City Finance and Kelly Davis
- 5/29: Dr. Luz Ede-Hernandez from UW-W (possible CBL class)
- 6/1: Sara M. (HR), Deana, and Diane
- 6/5: All staff meeting
- 6/9: WLA Leadership committee meeting

Professional Development:

- 5/21: Deescalation Skills training presented by NAMI Southeast Wisconsin at Mukwonago Community Library.