



Irvin L. Young Memorial Library

TEACHER PACKS POLICY

Teacher packs are **physical library** materials put together by the Youth Educational Services Librarian for ~~area~~ **local** educators. **Eligible** educators include teachers, homeschool providers, and childcare providers **who work within the boundaries of the Whitewater Unified School District.**

1. Teacher Packs consist of age-appropriate titles based on a subject or theme specified by the educator and curated by the Youth Educational Services Librarian or multiple copies of a single title. No more than 20 materials total will be included in a pack and an educator may request only one pack at a time.
2. We cannot guarantee specific title requests or a certain amount of titles per subject due to seasonal demand.
3. ~~We can place holds on materials multiple copies of the same title.~~
4. All materials in packs are subject to the library's [borrowing policy](#). The Library does not charge overdue fines on materials.
5. Loss and/or damage of library materials is the responsibility of the borrower i.e. the teacher, homeschool provider or childcare provider. **This may include repair and/or replacement costs. This applies even if an educator allows students to use library materials outside of their classroom.** The Library will bill for replacement costs for any items that have not been returned more than 30 days past the final overdue notice.
6. **We require two weeks' notice for requests.**
7. You will be contacted once your pack is complete. You will have 7 days to pick it up.
8. Please be as specific as possible with requests when filling out the online form.

NOTES



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~~Teachers can allow students to remove these items from their classroom at their discretion. The teacher is still responsible for lost or damaged items.~~