



Finance Committee Agenda Item

Meeting Date:	December 26, 2024
Agenda Item:	Permit Prices
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BACKGROUND

(Enter the who, what, when, where, why)

At the September 3rd Common Council meeting the Common Council approved the new suggested permit prices, based on the recommendation of the Finance Committee. However, the Common Council asked that the permits be reviewed by the finance committee. The Council noted that the Finance Committee should reevaluate some of the smaller permits- such as toilet replacement, garbage disposal replacement etc. Attached to this memo you will see the number of permits there were pulled in 2023 and 2024. These numbers were requested by the Common Council to help evaluate what permits should be eliminated.

At the September 24th Finance Committee meeting the body chose to approve the suggested changes for Residential permits. The body had also asked for educational materials explaining to both home owners and developers about the changes made to our permit pricing.

Additionally, after review of the new permit prices the finance department determined that while the prices were raised in various places, it did not make the positive financial impact that staff thought it did.

Previously, the permit prices were a \$5 for every 1,000 sq. ft. This change was made as it complicated the permit prices for both the building inspector and administrative staff. The proposed and approved change was \$0.26 per a square foot to make it accurate for the building inspector and administrative staff. However, after review of the finance department this change did not make a positive financial change. Staff is suggesting that new amount for residential permits be \$0.60 per a square foot. The finance department feels that this dollar amount would be a positive financial change.

PREVIOUS ACTIONS – COMMITTEE RECOMMENDATIONS

(Dates, committees, action taken)

- Common Council Approval of new permit prices at the September 3rd Common Council meeting.
- At the September 24th meeting the Finance Committee requested to see educational materials regarding the new permit fee

FINANCIAL IMPACT

(If none, state N/A)

N/A

STAFF RECOMMENDATION

The Finance Committee approve the educational graphics and the monetary change for all residential permits based on square feet.

ATTACHMENT(S) INCLUDED

(If none, state N/A)

-Educational Graphics